



Weekly Report

Mar. 14th, 2025

City of Lago Vista

Authored by: Taylor M. Whichard

City Manager's Office

The State of the City Address was presented alongside the Mayor at the Northlake Chambers of Commerce luncheon. The same address will be delivered at the March 20th City Council meeting.

All Monthly Public Works Reports have been updated and uploaded to the City's website, along with the unaudited End-of-Year Expense Report and all monthly expense reports for the current fiscal year to date.

A meeting was held with OpenGov to address software issues the City has been experiencing. Their software engineering team is reviewing the feasibility of implementing requested changes.

Discussions took place with PEC's Vegetation Management team, which includes an arborist, to establish guidelines for trimming oak trees between now and July. Many trees have limbs either touching or within four feet of power lines, posing a safety risk.

Staff attended the bi-monthly progress meeting with Halff & Associates regarding updates to the Comprehensive Plan and Parks Master Plan. A draft copy of the plan has been provided and is currently under staff review.

A meeting was also held with Councilmember Saum to finalize the Community Funding letters that will be submitted to Congressman McCaul's Office.

Additionally, a Special Called Planning & Zoning Meeting has been scheduled for March 27th.

Golf Course

Our strong weekend play continues...Last weekend brought us 400+ rounds once again as

we “Sprung Forward!” Our weekday play was strong as well this week with Spring Break upon us. Our PGA Head Golf Professional met with two different Sales Representatives finishing up the Spring and Summer merchandise planning. Ahead Golf Company donated a new cap fixture for our Golf Shop and was picked up by our Head Golf Professional and will be displayed next week with several different new caps arriving next week. TaylorMade Golf Custom Fit/Demo Days were booked for both April and June.

Golf Course Maintenance is staying extremely busy as we transition from winter to spring as the Bermuda begins to wake up. They performed their routine duties while trying to keep water on the greens manually as we are in transition and stress mode. Odessa Pumps arrived on Wednesday to meet with our Head Superintendent regarding Pump 2 in our effluent plant as we’ve been losing pressure not allowing us to complete our nightly water cycle. A report is being written by Odessa and will be presented to our City Manager.

Economic Development

Work continues on development packages in collaboration with Development Services. The Economic Development Advisory Committee (EDAC) meeting was attended in the role of Staff Liaison. A follow-up email was sent to a newspaper regarding its circulation in Lago Vista. The State of the City Address was attended, where Mayor Sullivan and City Manager Taylor Whichard presented. A follow-up meeting was held with a developer to answer project-related questions, and a meeting was scheduled with a local couple interested in opening a business in Lago Vista.

Several updates were made throughout the week on social media, the digital sign, and the city website. The Finance page was redesigned for improved layout and usability. Lago Fest merchandise was ordered, and the final TAMI Award submissions were completed for state recognition in communication efforts. Attendance at the State of the City Address Chamber Luncheon provided an opportunity to engage with local stakeholders. Flyers for Lago Fest were posted at local businesses, and final preparations were made for the upcoming Employee Appreciation Spring Fling Party.

The Lago Fest Marketplace has reached its allotment for non-profit vendors, and applications are now closed. Additional invitations were sent to potential marketplace vendors and sponsors. Attendance at the State of the City Chamber Luncheon provided an opportunity for networking and community engagement. Work continues on Lago Fest and the 4th of July events, with updates made to planning and to-do lists. All remaining FEMA documentation was collected and filed in Finance for a smooth transition of responsibilities. A meeting for the Firecracker 5K run is scheduled for March 13 to discuss event details, potential sponsorships, and the run route. Additionally, a quarterly potluck invitation was sent to City employees, with a food sign-up sheet posted for coordination.

Public Works

Engineering/Administration Department

A bid opening was held at City Hall on Thursday for the second phase of the Road Rehabilitation Program. A total of five bids were received, all of which came in well under the project's budget. The weekly Development Meeting was attended alongside Code Enforcement, Development Services, and ESD, where discussions focused on platting requirements for a small subdivision near the lake. Additionally, a meeting was scheduled with a homeowner experiencing sewer line pressure issues to assess and address the concern.

Utilities Department

The Force Main tie-in to the Veranda Walk lift station was completed. A walkthrough with the Director of Public Works is scheduled to ensure proper plumbing and installation.

Streets Department

The Green Center was opened for brush collection on Thursday, and collected brush was chipped. Crews trimmed trees along Adobe Trail and Alta Vista. A new street sign was installed at Ridgeview / Spanish Oak, and a new stop sign was placed at the high school's north entrance. Additionally, the golf cart crossing sign at Greenshore was repaired, and

the pickleball net was reinstalled after being knocked down by strong winds.

Plants Department

Water Treatment Plant #1

Daily laboratory testing and water tank assessments were completed, along with weekly sample submissions and chlorine residual testing. General maintenance and upkeep continued, and both pumps at the intake are fully operational. Repairs on the "A side" clarifier remain in progress.

Water Treatment Plant #3

All routine daily and weekly testing procedures were completed, and the plant continues to operate normally with backwashing on schedule.

Wastewater Treatment Plant

Daily lab testing and weekly sample submissions were completed. Clarifier 1 was drained in preparation for repairs, and four containers of sludge were pressed. General maintenance and system upkeep continued.

Lift Stations

Routine maintenance and upkeep were performed on all lift stations. All generators are functioning properly, except for OBR, which is still awaiting parts, and the Inn, where repairs are ongoing. The Alfalfa lift station contact was repaired.

Effluent Disposal

The golf course continues watering on schedule, and effluent water is still being sent to Cedar Breaks. Sprinklers remain active, with the active sprinkler zone switched as needed

to optimize distribution.

Information Technology

IT staff attended and facilitated both in-person and virtual meetings as needed. A total of 13 support tickets were opened by staff for various technical issues, all of which were addressed accordingly.

The distribution of new mobile phones to staff is nearly complete, and preparations have already begun for Autopilot configuration once deployment is finalized. City server upgrades to the new operating system continue to progress as planned. Additionally, required SSL certificates for both internal and external websites have been updated to ensure continuous secure operations.

Open Records Requests (ORRs) were processed as required for the City Secretary. The installation of new copiers for City Hall and the Library is scheduled to take place within the next two weeks.

Library

The Library had seven adult programs this week, including meetings of the Genealogy Society, Personal Growth Group, Eclectic Book Club, Philosophy Discussion Group, Spanish Class, Paper Crafts, and Bring Your Own Art Group. At the request of members from the Teen Library League, a couple of adult members from the Library's weekly Philosophy Group attended Tuesday evening's Teen meeting to discuss philosophical topics with the teens. The philosophy discussions have been popular with both teens and adults.

A new Writers Workshop designed for early elementary school-aged children was held for the first time on Saturday. The children were encouraged to write creative stories that we hope will help them with other creative projects in the future.

This week's story time had a St. Patrick's Day theme with children creating a paper shamrock, dancing an Irish jig, and hearing stories read by Lago Vista resident, Janet Vanderford. It is always a pleasure to see children and their families having a fun time at the Library.

Municipal Court

Court clerks assisted customers throughout the week at the court window, by phone, and in person. Regular court dockets were held on March 11, with clerks spending the majority of the week processing cases from the session.

Weekly reports were completed and submitted to the State and the court's collection agency. Additionally, notices were sent to individuals scheduled for court on April 8.

Parks & Rec

Parks and Recreation:

Weeds were removed from the volleyball area, and the space was cleaned up. Field striping was completed on the soccer field, and a new drag for the fields was delivered and assembled. New chalk was purchased for baseball and softball leagues to improve field marking. Due to ongoing sewer repairs at Sunset Park, an additional porta-potty was placed on-site for public convenience. Staff also attended the Parks and Recreation Advisory Committee (PRAC) meeting.

Airport:

Routine maintenance continued, with ongoing brush and weed removal around the airport. The runway lights were replaced and repaired to improve visibility and safety. The

QT Pod at the airport wasn't functioning because the card reader was malfunctioning. The new part has been installed, and the fuel pump is now working again.

Additionally, an extra tie-down space was leased, increasing aircraft parking capacity.

Pool:

Staff removed vines from the fence and conducted thorough cleaning and power washing around the pool area and bathrooms to maintain a safe and welcoming environment.

Police Department

End of Week Report 3/02/2025 – 03/08/2025

Calls for Service	325
Traffic Stops	87
Citations	17
Warnings	65
Arrest	3
Average Response Times (ART)	7 minutes 43 seconds
Priority 1 Calls Average Response Times (ART) *	1 minute 27 seconds
Weekly Citizen Positive Satisfaction * (Measured by our new automated survey system)	95.83%

Animal Control Calls for Service	14
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Code Enforcement Calls

VCO – Boats/RV*	0
VCO – Camping*	0
VCO – Construction Equipment*	0
VCO – Construction Hours*	0
VCO – Construction Materials*	2
VCO – Construction No Permit*	0
VCO – Dark Sky*	0
VCO – Fireworks*	0
VCO – General*	0
VCO – Illegal Burning*	0
VCO – Illegal Dumping*	1
VCO – Noise Pollution*	1
VCO – Parking*	0
VCO – Peddlers*	0
VCO – Property Maintenance*	1
VCO – Signs*	2
VCO – Vehicles*	0
TOTAL	10

School Resource Officers attended Crisis Intervention Training to enhance their ability to respond to mental health crises. Sergeant Allocca passed his Code Enforcement examination and is now a Licensed Code Enforcement Officer certified by the state. A Captain and a Sergeant participated in Organizational Leadership, Courage, and Character training, and all department personnel completed CPR, First Aid, and Narcan administration training.

The Chief of Police attended the weekly Texas Police Chief's Association Legislative Committee meeting and participated in the Chamber of Commerce Luncheon and State of the City Address. A meeting was held with Lago Vista Blue Santa to discuss upcoming initiatives.

Animal Control successfully found permanent homes for several puppies that were seized in an animal cruelty investigation. The department finalized revisions to two policies to align with Texas Commission on Law Enforcement (TCOLE) model policies. Additionally, a

major records retention project that had been ongoing was successfully completed.

Three qualified candidates were interviewed for vacant patrol officer positions as part of ongoing recruitment efforts.