



# Weekly Report

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**Jan 24<sup>th</sup>, 2025**

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**City of Lago Vista**

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# City Manager's Office

We are happy to report that all City facilities were successfully winterized ahead of the freeze earlier this week, ensuring smooth operations during the cold weather. We would like to publicly thank the Public Works and Police Departments, and all other maintenance personnel that reported to work on Tuesday when City offices were closed. Their dedication to the City and its residents are greatly appreciated.

The City Manager and Utility Billing team met with Waste Connections to address ongoing service issues. Waste Connections acknowledged the concerns and committed to improvements, including maintaining an extra truck on routes and enhancing communication with the City to better inform residents when issues arise. They attributed recent challenges to driver turnover and new drivers unfamiliar with routes.

The City Manager, CFO, and Mayor met with the City's financial advisors to discuss Council's priorities and feedback from the January 16th presentation. Additionally, the City Manager, IT, and Communications Director held a meeting with Civic Plus to explore the potential implementation of an AI ChatBot for the City's website. This tool aims to enhance user experience by simplifying navigation. Staff are currently evaluating the benefits of this option to determine its feasibility.

## Golf Course

Last weekend brought us a record Saturday for January with 150 Golfer's wanting to Tee-It-Up before the inclement weather moved in on Sunday. Winter settled in Sunday through Tuesday before getting back to normal on Wednesday afternoon. We obtained our new FCC License and radio frequencies for our new irrigation project quickly approaching.

Golf Course Maintenance was in winterizing mode with the subfreezing temperatures moving in on Saturday night. The staff did a great job covering all the greens preventing

any winter kill to our vastly improved greens. The covers were removed on Wednesday with the staff continuing their routine maintenance.

## Economic Development

This week, the Economic Development Director continued preparations for the ICSC Red River Show by scheduling meetings to engage with potential partners and stakeholders at the event next week.

The Communications and Marketing Coordinator remained active with public outreach, posting updates on social media and the City website. A new webpage focused on Oak Wilt Education was created to inform residents about this important environmental issue. Additionally, the Coordinator attended a Chatbot meeting with CivicPlus to address concerns and explore potential options for enhancing the City's digital communication tools.

## Public Works

### **Engineering/Administration Department**

This week, the City met with Freese & Nichols to discuss the application process for funding through the Texas Water Development Board (TWDB) for a citywide drainage study. An abridged application was submitted last year, and the City is awaiting notification on whether the project was selected to proceed with the formal application process.

The Director conducted an onsite meeting with the design team and developer at Firefly Cove to address concerns regarding a section of the development that appears to exceed the City's cut/fill ordinance. Clear instructions were provided on the requirements needed

to comply with City standards. Additionally, the weekly development meeting focused on ongoing projects and code enforcement issues.

Site development plans for Shoreline Plaza Phase 1 were approved, with a pre-construction meeting to be scheduled soon. Garver Engineering is currently surveying the Wastewater Treatment Plant (WWTP) as part of the capacity upgrade engineering design.

The street rehabilitation project experienced delays earlier in the week due to inclement weather but resumed paving on Thursday and continued through Saturday. Despite the freeze, all critical City facilities operated smoothly, ensuring uninterrupted services.

## **Utilities Department**

Crews responded to several incidents and continued work on key projects. A service water leak caused by low temperatures was addressed, and crews conducted training and inspected potential leaks in the water distribution system while remaining on standby for additional emergencies. Another team responded to a water main leak on Lohman caused by a failed saddle installed by a contractor. Additionally, a sewer clog on Oregon Lane was resolved.

One crew completed resetting the water service affected by the earlier leak, while another crew continued work on the force main tie-in at the Veranda Walk lift station. Sewer Main S/O inspections are ongoing at multiple locations as part of regular system maintenance and monitoring efforts.

## **Streets Department**

The Streets Department trimmed trees along Chestnut Cove, Chantily Trail, Flintlock Circle, Diamond Cove, Panhandle Cove, and Northland to ensure safe roadways. Trees obstructing visibility at the intersections of Burnside Circle and Boone Drive, as well as Bunyan Circle and Boone Drive, were also trimmed to improve safety.

Crews repaired a downed street sign at Oak Ridge and Branding Iron and sanded roads during snowy conditions to maintain safe driving surfaces. Christmas banners were taken down as part of post-holiday cleanup, and graffiti was removed from multiple road signs

on Surry Lane. Additionally, brush chipping began at the Green Center to assist with debris management.

## Information Technology

This week in IT, the department supported in-person and virtual meetings as needed and successfully completed the upgrade to the document management system, which is now functioning normally. Due to the shortened workweek, only four support tickets were opened by staff, and all were addressed promptly.

All new phones from AT&T have arrived, and staff are working with the City's Microsoft vendor to test policies before distributing the devices to employees. Assistance was also provided to the GIS consultant to resolve an issue with the ArcGIS portal, ensuring progress on the City's mapping projects.

A request was sent to the City's audio vendor to assess the small conference room and provide a quote for a more stable setup for hosting video conferences. The vendor is scheduled to visit next week to discuss potential options for improvement. These efforts highlight IT's ongoing focus on enhancing systems and supporting operational needs.

## Library

The Library was closed on Monday for Martin Luther King, Jr. Day and on Tuesday because of icy weather conditions.

Wednesday morning's Story Time was led by local resident, Janet Vanderford. Janet read stories about Chinese New Year, which will be celebrated on January 29. As an added feature, the children made decorative masks and practiced the dragon dance, which they will display next Wednesday in a Chinese New Year parade around the Library.

# Municipal Court

This week, the Court received and processed several citations and completed weekly reports for the State and the Courts collection agency. Customers were assisted with their cases through phone, email, and in-person visits at the court window, ensuring prompt and efficient service.

# Parks & Rec

This week, rechecks were conducted on the pipes and areas that were winterized to ensure they remained secure following recent weather conditions. At Sunset Park, the electrician is scheduled to revisit on Friday to continue troubleshooting the non-functioning solar panels. Additionally, a trash can was placed closer to the trailhead at Sunset Park for added convenience.

Meetings were held to prepare for upcoming events and activities. Discussions with Chris Colunga focused on planning for the La Primavera race, while a meeting with Andrew Gale addressed preparations for PRAC's February meeting.

A productive meeting with Ike and Gio from LVUB reviewed plans for the upcoming baseball and softball season. Key topics included improving the Sunset fields for older teams, particularly addressing safety concerns on the lower field caused by heavy middle school recess use. The group also discussed acquiring dirt for the upper complex to enhance the playing surfaces and ensure a better experience for all participants.

At the Airport, regular maintenance was performed. Also, new felt landscaping and fresh mulch was added to the flower beds.

# Development Services

The Development Services Department accepted seven applications, issued two permits, and registered 20 new contractors. A total of 51 inspections were conducted by both in-house and ATS inspectors, ensuring continued compliance and progress on various projects throughout the City.

## Police Department

End of Week Report for 1/12/2025 – 1/18/2025

Calls for Service			331
Traffic Stops			89
Citations			30
Warnings			54
Arrests			1
Average Response Time (ART)			5 min 11 sec
Code Enf. Calls for Service			7
Animal Control Calls for Service			7

Last week, we conducted training for all of our officers on their issued firearms. We have a goal to improve our level of proficiency with issued weapon systems throughout this year and this training is one of our means of accomplishing this. Our Executive Assistant attended a training on records retention and storage. One of our supervisors attended a law enforcement leadership class developed by the Federal Bureau of Investigation.