



# Weekly Report

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**March 15, 2024**

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**City of Lago Vista**

**Authored by: Tracie Hlavinka**

# City Manager's Office

This week, the City Manager and Mayor collaborated on crafting the upcoming State of the City Address, scheduled to be delivered at the North Lake Travis Chamber of Commerce Luncheon next Wednesday, 11:30 am, at K-Oaks Clubhouse. Additionally, the City Manager participated in Public Funds Investment Act (PFIA) Training held in Waco, Texas. This training, mandated by the state and aligned with the City's adopted Investment Policy, is required biennially to ensure compliance and proficiency in investment practices.

Earlier this week, a fire scare at City Hall caused some disruption to city services. Thankfully, investigation revealed that the incident stemmed from a faulty phone charger wall wart. Fortunately, there was no fire damage, and it served as a valuable reminder for all employees about fire safety protocols. This occurrence emphasizes the importance of not leaving such devices plugged into AC outlets overnight, as it presents a potential risk. Remaining vigilant in such matters is crucial, as the situation could have escalated if not addressed promptly.

## Public Works

Public Works Engineering/Administration accomplished a variety of tasks this week. They conducted a thorough Storm Water Inspection on Bronco Lane. Additionally, they had a productive meeting with Ribin Phillips from Hydropro Solutions, focusing on Smart Cover and cut off valve detection. Furthermore, a conference call with Council member Shane Saum provided an opportunity to address pertinent water-related questions. Site visits to Tessera were undertaken by the City Engineer to assess densities and proof rolling, while also observing Cordson's work on the force main. Moreover, the City Engineer reviewed the City's Standard Specifications, prioritizing streets requiring rehabilitation for the upcoming paving contract. In addition, our GIS Tech completed 18 Utility Estimates, updated Utility Estimates for clients, and verified surveys for Disannexation.

In the Utilities division, considerable progress was made. Service installations were successfully completed on Deep Creek, Henry Avenue, White Oak Drive, and Crossbow Trail. Additionally, a water leak issue on Farragret Cove was promptly resolved. Street Cut Asphalt Repairs were conducted at various locations, including Truman Drive, Stagecoach Cove, Bonanza Street, Paseo De Vaca, and Cardinal Avenue.

Regarding Streets maintenance, various tasks were undertaken. Cleanup activities were conducted at the Green Center, and tree trimming was performed along Constitution, Clark Ave, Boone, Bradley Cove, La Paloma Dr, and Park Dr. A falling Golf Cart Crossing sign on Outpost was repaired, and equipment was provided to the upper Bar K Field for use by Parks and Recreation. Additionally, trash collection was carried out along Coyote Trail.

In the Plants division, operations proceeded smoothly. At Water Treatment Plant #1, daily lab tests were conducted, along with sample collection and chlorine residual testing, alongside general maintenance tasks. Similarly, at Water Treatment Plant #3, daily lab tests and sample collection were completed, along with maintenance activities. At the Wastewater Treatment Plant, daily lab tests were conducted, weekly samples were submitted, general maintenance tasks were performed, and three containers of sludge were pressed. Lift Stations received routine maintenance and upkeep.

Effluent Disposal operations included ensuring scheduled watering at the golf course, continued sprinkler operations at Cedar Breaks, and ongoing water distribution to Cedar Breaks.

## Golf Course

Spring is on the horizon, with the official first day set for next Tuesday, March 19th. However, signs of the season are already evident as daylight extends and vibrant wildflowers, including our beloved State Flower Bluebonnets, adorn the landscape. With the recent shift to Daylight Savings Time, we are enjoying more sunlight for golfing activities. Spring Break festivities are underway, contributing to an active golfing scene, with over 400 golfers hitting the course from Saturday through Wednesday.

As we embrace the arrival of spring, our golf season is in full swing. Do not miss the TaylorMade Custom Fit and Demo Day on Saturday, March 30th, from 10 A.M. to 2:00 P.M. Join our PGA Head Golf Professional and the Texas TaylorMade Rep on the Practice Tee for personalized fittings featuring the latest equipment from TaylorMade.

Looking ahead, mark your calendars for the 2024 Lions Charity Golf Tournament, scheduled for Saturday, April 13th, with a shotgun start at 10:00 A.M.

# Development Services

Development Services successfully navigated another week without encountering any significant delays in the review of applications, ensuring timely processing. Additionally, the department accomplished the task of reviewing all applications slated for the April agendas. Furthermore, they diligently documented decisions made during the previous week's meetings of the Board of Adjustment and Building and Standards Commission, while simultaneously preparing for the upcoming Planning and Zoning Commission meeting.

In their ongoing efforts to fill open positions, the department has been actively scheduling interviews. While the response for the administrative position was limited in terms of relevant experience, they remain optimistic that training initiatives will swiftly address any skill gaps. Similarly, although there was a slightly better response for the building official position, the pool of candidates possessing the minimum required credentials was small.

# Parks and Recreation

Last week, maintenance efforts were focused on improving the quality and functionality of various municipal facilities. In Parks and Recreation (PNR), aerification and fertilization works were completed at Sunset Park sports fields to enhance turf health, while preparatory measures were undertaken at Upper Bar K baseball field for its upcoming opening day, involving cleaning and leveling tasks with assistance from golf staff and volunteers. In Aviation, a local electrician was contracted to address issues with the Precision Approach Path Indicator (PAPI) lights on the runway, with recommendations provided for wiring replacement spanning 2300 ft back to the power source to prevent future problems caused by water and insects. Meanwhile, in Golf Course Maintenance (GCM), routine maintenance activities were conducted, including the application of fertilizer to greens and general upkeep tasks to ensure the overall quality of the golf course facilities.

# Economic Development

The Economic Development Director oversaw the Economic Development Advisory Committee (EDAC) meeting, focusing on formulating recommendations for presentation to the City Council and reviewing the work plan. Additionally, arrangements were made to schedule presentations by the Grant Writer at upcoming EDAC and City Council meetings

in May. Concurrently, ongoing discussions with a developer regarding inquiries about a potential mixed-use development project were continued.

Meanwhile, the Communications and Marketing Manager maintained an active presence across various communication channels, including social media platforms, the city website, and the digital sign. They facilitated a meeting for the Employee Assistance Program (EAP) to finalize plans for the upcoming Spring Fling Outing and efficiently compiled and distributed the April Newsletter. Furthermore, efforts were made to gather logos for Lago Fest sponsorships, distribute promotional materials, and address technical issues with the digital sign dimmer switch in collaboration with vendors. Additionally, the manager attended maintenance activities at the upper ball fields, capturing visual documentation of city staff and citizen volunteers' efforts.

## Information Technology

All landline numbers required for the new phone system have been successfully collected. We have received word that the system has been constructed and is prepared for programming. Staff also addressed minor dispatch printer issues at the Police Department and resolved them promptly. Additionally, they have been actively responding to staff help desk tickets and ensuring smooth set-up and attendance at necessary meetings.

## Municipal Court

The Municipal Court has been diligently processing citations received from the Police Department. Additionally, clerks have been providing assistance to customers both at the window and through phone and email channels, facilitating the resolution of cases without requiring their appearance in court. Furthermore, the court has been processing online payments to streamline the payment process.

In addition to these tasks, clerks have been actively working on dismissing old warrants and removing them from the Omni system. They have also conducted thorough checks on our Show Cause cases, ensuring that all necessary information is accounted for ahead of their respective Show Cause Hearing scheduled for April 9, 2024.

## Police Department

## End of Week Report for 03/03/2024 – 03/09/2024

Calls for Service		369
Traffic Stops		140
Citations		33
Warnings		90
Arrests		1
Average Response Time (ART)		1 minute

Last week marked a significant milestone as Samantha Talavera, one of our recently trained Dispatchers, successfully completed her communication training program. With this achievement, Samantha is now fully equipped to work independently as a Dispatcher. Looking ahead, the Police Department is excited to announce their next community event scheduled for Wednesday, March 20th, from 9:00 AM to 10:30 AM at Boba Bistro. They invite everyone to join them for an engaging session of conversation and fellowship.

## Library

Throughout Texas History Month, our staff has been actively promoting our Texana collection, inviting the public to explore the diverse array of books celebrating the rich history of our state. Visitors are encouraged to immerse themselves in the Texana Room, where they can discover captivating literature covering various aspects of Texas's heritage.

For our young patrons, we have designed engaging activities to educate them about Texas history. During story time sessions, children have been enthralled by tales featuring Alamo, the renowned Texas alligator. Following these captivating stories, participants had the opportunity to express their creativity by crafting miniature Texas flags.

In the spirit of St. Patrick's Day, we are hosting the "7-Day Read the Rainbow Reading Challenge" for children. Participants are challenged to read a different book each day for a week, with each day's title featuring a different color of the rainbow. Upon completing the challenge, participants will receive a complimentary book selected from our collection of donated titles.

Additionally, adults are encouraged to participate in our St. Patrick's Day raffle. Library members can enter their library card numbers into a raffle box located at the circulation

desk. The winner will be selected during the drawing on Saturday, March 16th, and will receive a copy of Nomi Eve's *The Family Orchard*.

Furthermore, March brings the excitement of "March Madness," a tournament of books focusing on juvenile fiction. With sixteen captivating titles competing for attention, children can cast their votes for their favorite books, either at the Library or online.