



# Weekly Report

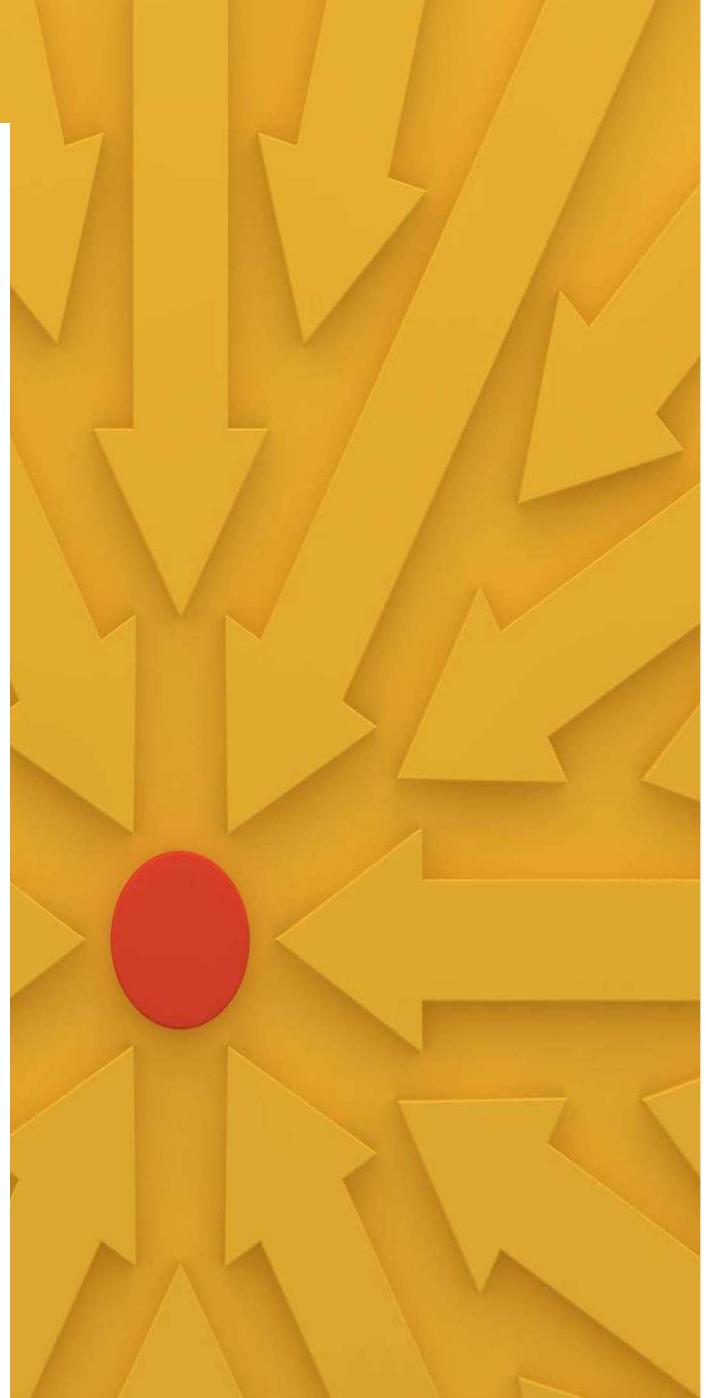
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Nov. 14<sup>th</sup>, 2024

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**City of Lago Vista**

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# City Manager's Office

The City Manager attended the Veterans Day Ceremony at Lago Vista High School to honor and celebrate our Veterans. Alongside the Mayor and CFO, the City Manager also met with Financial Advisors to review the City's financial position and discuss presentation materials for the January Council meeting in preparation for the Strategic Planning session scheduled for February. A productive meeting with Mr. Peck focused on strengthening the partnership between the City and the Airport POA to address airport-related matters.

Additionally, the City Manager met with the City Attorney, Prosecutor, and ESD's Fire Marshal to review on-going code enforcement issues and agreed on the importance of re-establishing open communication between the City Attorney's office and City enforcement agencies to prevent future issues like the one with Firefly Cove.

Also, a meeting was held with the Development Team for Shoreline Ranch to discuss their new ideas for the development and what the City's requirements are going to be.

# Parks and Recreation

Join us in welcoming a new maintenance employee who has joined our team to support the upkeep and improvement of all City parks. The new hire brings a fresh commitment to keeping our parks, trails, and recreational areas in top shape for the community to enjoy.

Currently, they are focused on performing routine maintenance tasks across all facilities, including regular inspections, landscaping, repairs, and general upkeep to ensure that our parks remain safe, clean, and welcoming. This addition to the team strengthens our department's capacity to maintain high standards and respond efficiently to maintenance needs, helping to preserve the quality and beauty of our community spaces.

## Library

The Director attended a meeting of the Friends of the Library Board this week. It was reported that the October Book and Bake Sale had a net gain of \$4,326.85. The next fundraiser, “Brews for Books” is planned for April 27 at the Lago Vista Brewing Company. An update was provided on the progression of the greenspace improvement project. Within the next couple of weeks, mulch will be placed inside the stone pathways, and the children’s caterpillar play structure is expected to arrive soon.

The Director was the guest speaker at the Lago Vista Women’s Club Luncheon on Tuesday. The event provided a great opportunity to share information and answer questions about the programs and services the Library provides for the community.

The Library will be closed this Saturday so that the staff can attend the Texas Book Festival in downtown Austin. Hearing authors talk about their books is a great way to meet authors and invite them to present a program at our Library.

## Golf Course

Last weekend brought us another warm one with highs in the 80’s, however that brought us 311 Golfer’s hitting-the-links. Our upward trend in rounds continues with the greens looking better and word starting to spread throughout the golf community.

Golf Course Maintenance performed routine maintenance this week. Pre-emergent herbicide was applied to the greens along with leaks being repaired as well.

# Economic Development

This week, the Economic Development team held an EDAC meeting where the City Attorney presented an initial draft of the bylaws for the establishment of the Economic Development Corporation (EDC). Additionally, the team attended the TML Economic Development Conference to gain insights and updates on best practices and resources for fostering local economic growth.

# Public Works

This Public Works Department formally approved the engineering plans for the PEC Substation project. The City Engineer and Director of Public Works met with residents to provide guidance on drainage issues they are experiencing.

The re-bid for the Effluent Pond Rehab Project was sent for publication and is now available on CivCast and will be published on the City's website next week. Bids for this project will be received on December 19<sup>th</sup>. Additionally, the RFP 25-01 Street Resurfacing project was approved by Council on November 7<sup>th</sup>. The Notice of Award was sent to Lone Star Paving, and the City is awaiting a signed contract to schedule a pre-construction meeting and issue a Notice to Proceed.

In the Utilities Department, service installation is underway on Paseo De Vaca, while sewer service relocation was completed on Oxford Drive. Manhole inspections are progressing in the Country Club area, and cleanup efforts continue on Cardinal Avenue.

The Streets Department picked up a truck bumper on Outpost Trace, cleared a blocked culvert on MacArthur, and removed four dead deer. Crews began installing Christmas lights and decorations around City Hall, the Police Department, and nearby areas, running power for lights at multiple city facilities.

At the Plants, Water Treatment Plants #1 and #3 conducted regular testing and maintenance. Plant #3 is awaiting a quote for an 18-inch pipe repair. The Wastewater

Treatment Plant completed weekly samples, daily lab tests, and pressed three sludge containers, with a new pump ordered for its lift station. Lift stations received routine maintenance, with ongoing repairs to lift station generators.

For Effluent Disposal, the golf course and Cedar Breaks areas are on a consistent watering schedule. Staff continue to send effluent water to Cedar Breaks and are working on quotes to remove trees within the Cedar Breaks fence line.

## Information Technology

This week in IT, the department deployed laptops for the School Resource Officers to support their work in schools. IT attended and organized both in-person and virtual meetings as needed, while addressing 8 new support tickets from staff for various technical issues. A productive meeting with the City's Microsoft providers focused on incorporating state-mandated prohibited applications on city-owned devices to enhance security compliance. The team also provided recording assistance for the Court's session and supported the City Secretary with Open Records Requests (ORRs) as needed.

## Municipal Court

This week, regular court dockets were held on November 12. Following these sessions, clerks dedicated the remainder of the week to processing cases, assisting customers by phone, at the court window, and via email. Weekly reports were also completed and submitted to the State and the court's collection agency.

# Police Department

End of Week Report for 11/03/2024 – 11/09/2024

Calls for Service			354
Traffic Stops			106
Citations			36
Warnings			63
Arrests			2
Average Response Time (ART)			6 min 02sec
Code Enf. Calls for Service			13
Animal Control Calls for Service			19

Last week, our new School Resource Officer Pedro “Pete” Cantu began his assignment at the Lago Vista Middle School. Officer Cantu has hit the ground running and is doing a great job. Our department also held its annual firearm qualification last week. All of our officers qualified with all of their issued weapon systems with an increased level of difficulty in the qualification from previous years.

# Development Services

The department processed several permits and inspections to support community growth and maintain compliance with city standards. Staff accepted 8 new applications and issued 8 permits, allowing approved projects to proceed. Additionally, 4 new contractors were registered, expanding the pool of professionals authorized to work within the City.

Inspection volume was average, with a total of 66 inspections completed by both in-house and 3<sup>rd</sup> party inspectors. These inspections are essential in ensuring safety and quality across construction projects in Lago Vista. No Short Term Rental inspections were conducted this week; however, routine inspections continue to ensure that properties comply with City regulations.

# Human Resources

This week, the Human Resources Department was active with onboarding, offboarding, and interview preparations to support staffing needs across the City. Five new employees are being onboarded, filling roles in Dispatch, Parks & Recreation, Utilities, and Police, including one School Resource Officer (SRO). HR also completed the offboarding process for three departing employees from the Police, Parks & Recreation, and Development Services departments. Additionally, preparations are underway to schedule interviews for several key positions, including two candidates for the CIP Manager role, three for the City Secretary position, and one for the Director of Development Services.