



# Weekly Report

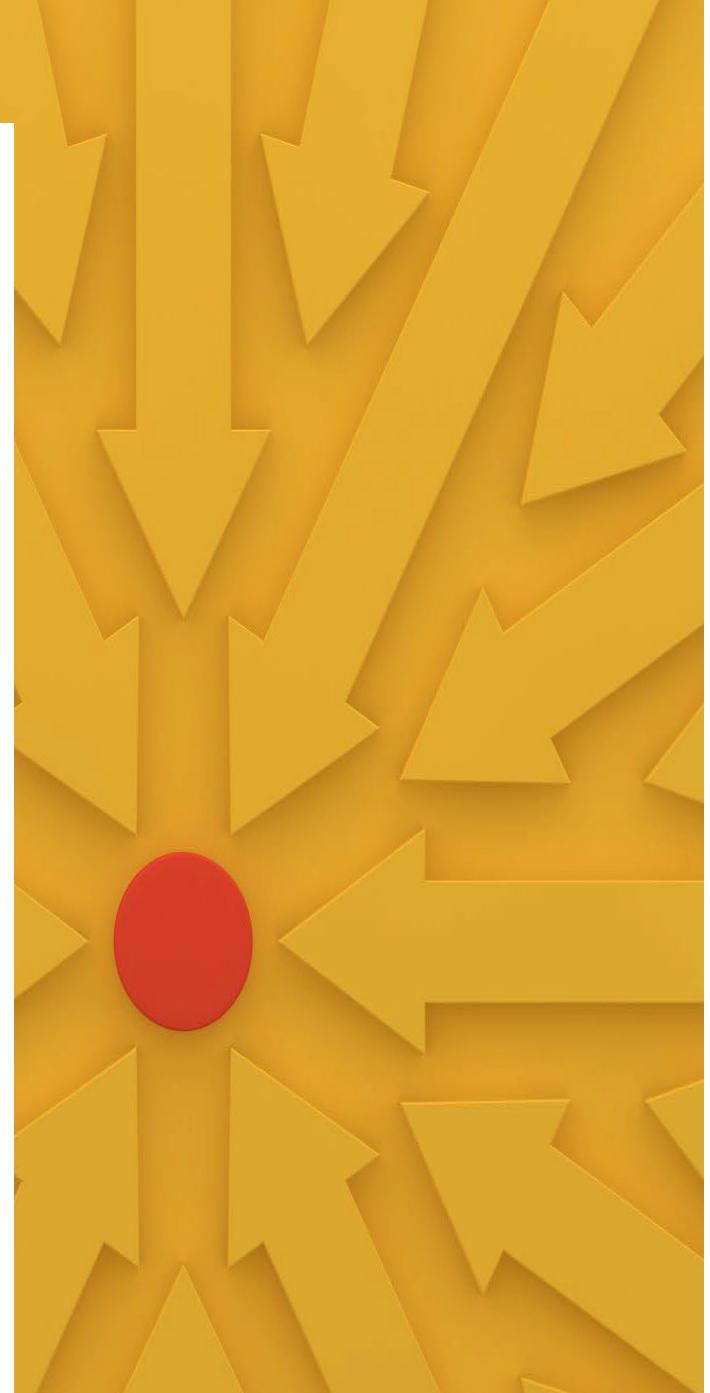
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**September 20, 2024**

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**City of Lago Vista**

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# City Manager's Office

This week, the City Manager attended the North Shore Chamber Luncheon on Wednesday, where Chief Donnie Norman from Travis ESD gave a presentation. The City also held a vaccination clinic for employees, offering flu, COVID, Tetanus, Shingles, and other vaccinations to ensure staff are immunized before flu season.

At Thursday's City Council meeting, the FY 2024-2025 budget was adopted, along with a levy of \$0.4231 for the 2025 ad valorem tax rate. The budget is now available on the City website, and a more detailed budget book, including department performance measures, goals, and policies, will be posted soon.

## Economic Development

The Economic Development Director met with Opportunity Austin to discuss future regional marketing trips and organized a video production day at City Hall for the development of the EDAC video, which will be featured on the city website. The Director also held a Zoom meeting with a developer and a franchise representative who are looking to bring a fast-food restaurant to Lago Vista. Additionally, they attended a Chamber luncheon where the Fire Chief gave a presentation.

Meanwhile, the Communications & Marketing Coordinator made several posts throughout the week on social media, the city website, and the digital sign. They also met with a local artist to discuss the City Hall lobby mural project for the "Wall of Fame" and attended a meeting at the Golf Course to plan a community event with a local non-profit group. In addition, the Coordinator worked on updating various aspects of the city website.

## Park and Recreation

Parks and Recreation is still actively seeking maintenance applicants. Due to a shortage of candidates, staff is considering the option of contracting out park maintenance. Currently, we have no maintenance employees, so the Director and Sports Coordinator are doing their best to manage the upkeep of City facilities. This week, staff conducted a walkthrough at the aquatic center, where the pool plastering is finished, and the splash pad is operational. We will need to upgrade some components of the splash pad to meet code requirements,

but the good news is that it is salvageable and functioning well.

## Golf Course

The summer heat has made a comeback since last weekend, with temperatures hovering around the 100-degree mark. Despite the heat, weekend play remained strong, with 316 golfers hitting the course from Friday to Sunday. The official start of fall is this Sunday, with cooler temperatures expected to arrive by midweek.

On the maintenance front, the team continued rolling and top-dressing the #7 green, with improvements starting to show. They also focused on repairing leaks and cleaning out irrigation heads around all the green complexes.

## Police Department

End of Week Report for 09/08/2024 – 09/14/2024

Calls for Service		463
Traffic Stops		101
Citations		58
Warnings		59
Arrests		0
Average Response Time (ART)		6 minutes 29 seconds
Code Enf. Calls for Service		17
Animal Control Calls for Service		17

\* Accurate reflection of new CAD system

Last week, Chief Boshears met with the new manager of the LVPOA rangers for an introductory meeting. We also held our second Community Listening Session in the library meeting room. Although attendance was lower than at previous community events, the session provided a valuable opportunity for productive dialogue and meaningful conversations with community members. Additionally, Code Enforcement met with the City's prosecuting attorney to review significant cases and develop a plan to address major code violations.

## Public Works

Last week, a meeting was held with the POA to discuss their project around Greenshore

Park. They plan to install bollards and cabling around the area and wanted to ensure they avoid any utilities. Additionally, there was a meeting with Freese & Nichols to go over the Street Rehabilitation RFP. The advertisement for bids on the first group of roads will be published on September 26th and October 3rd, with bids due by October 17th. Staff is also working on a second RFP scheduled for late winter or early spring 2025.

A meeting was conducted with the Turnback Ranch design team to discuss the permitting process for the Dodge Trail offsite improvements and other related offsite work. Another meeting with a potential developer near the intersection of Lohman and 1431 focused on design requirements, water and sewer locations, and other site challenges. The weekly development meeting with ESD, Code Enforcement, and Development Services allowed a potential developer to discuss site challenges with everyone involved.

At Water Treatment Plant #1, daily water lab tests, tank testing, and weekly sample submissions were completed, along with testing chlorine residuals and general maintenance. A new bulk chemical tank was received, and issues with booster pump #4 were addressed. Similarly, at Water Treatment Plant #3, daily and weekly testing was conducted, general maintenance was performed, and Luis Soto assumed the role of Plant 3 operator. The Wastewater Treatment Plant completed daily lab tests, weekly sample submissions, and general upkeep, while addressing issues with the press lift station. Routine maintenance and repairs were conducted on the lift stations, ensuring all pumps functioned properly, with attention given to odor issues at the Turner lift station. In terms of effluent disposal, the golf course watering schedule was maintained, sprinklers were operated at Cedar Breaks, and effluent water was directed there. Repairs to the effluent meter and main control panel continued, with additional efforts to activate more sprinkler zones and increase effluent usage on the golf course.

## Information Technology

This week in IT, they processed invoices for a rebate program and managed several support requests from staff. Meetings were held both in person and virtually as needed. They also collaborated with vendors to resolve a technical issue affecting a department's database.

The team met on-site with other departments to discuss the potential setup of a temporary building and coordinated with a service provider to explore the installation of a fiber connection. A site survey has been scheduled.

Additionally, staff completed the setup of a crucial network link for new equipment, scheduled the final phase of installation, and resolved an issue with a time management system so employees could approve their timecards. They also assisted with budget calculations and secured a new domain for another department. Finally, they sought legal guidance on document retention policies to clarify how long links should remain active for download requests.

## Library

The Library received notification from the Texas State Library and Archives Commission (TSLAC) that, based on the Director's Annual Report submitted in April, it has met all accreditation requirements and will remain a fully accredited member of the Texas Library System for State Fiscal Year 2025. This accreditation allows the Library to participate in statewide interlibrary loan (ILL), the E-rate federal telecommunications discount program, and access various funding opportunities through TSLAC. It also enables participation in the TexShare Card and TexShare Databases programs. By submitting the Annual Report, the Library gains access to free Summer Library Program materials through TSLAC and the Collaborative Summer Library Program (CSLP), as well as E-Read Texas, a curated statewide e-book platform.

Additionally, the Library Meeting Room was busy this week, hosting eleven programs and classes. The room was also utilized by Keep Leander Beautiful (KLVB) for a discussion meeting and by the Police Department for their Community Listening event.

## Municipal Court

The clerks processed multiple citations received from the Police Department. Weekly reports were completed from both the State and the courts' collection agency. Customers were assisted at the court window, over the phone, and via email. Preparation continued for the upcoming trial scheduled on September 24, 2024. Additionally, the court administrator aided Jonestown Municipal Court with their court docket.