



# Weekly Report

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August 9, 2024

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**City of Lago Vista**  
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# City Manager's Office

This week, the City Manager continued discussions with the City Council regarding the FY24-25 budget. The Council requested that staff present three scenarios: the tax rate based on the No New Revenue Rate, No New Revenue Rate plus 25%, and No New Revenue Rate plus 50%. Staff has been working diligently to update the budget according to the Council's preferences, so these scenarios can be discussed during the regular Council meeting on August 15, 2024.

After seventeen years with the City of Lago Vista, Starr Lockwood will be saying goodbye on Wednesday, August 14th. Starr has been an integral part of the staff and a familiar face in the community in countless ways. We extend our deepest gratitude for her dedication and invaluable institutional knowledge, and we wish her the very best in her future endeavors. She will be sorely missed.

## Public Works

The Public Works Director did a final walkthrough with DNT Construction at Lago Vista Way to review the remediation efforts, which were completed according to the contractor's scope of work. Although irrigation of the hydro-mulch was not included in the contract, Public Works is providing the necessary watering as recommended by the contractor. An internal meeting with Utility and Plants staff was held to discuss the start-up of the Tessera Lift Station and the procedures for personnel inspection and monitoring to ensure the system functions as planned. Additionally, a meeting with LJB Engineering and the GIS Analyst was attended to work on configuring the City's GIS database. The weekly development meeting with ESD, Code Enforcement, PD, and Development Services reviewed the progress of ongoing developments and high-level ordinance violations.

Utilities completed setting meters at the following locations: Red Sage Cove, Boggy Ford Road, Oxford Drive, Red Bottle Brush Road, Ridgeview Road, Clinton Lane, Highland Lake Drive, and Orefon Lane. Service installations were completed on Liberty Lane, Twisting Trail, and Boggy Ford Road.

The Street Department was busy this week. The Green Center was opened for brush collection on Thursday and Saturday. A driveway was tied-in on Santa Carlo Ave, and a

downed school zone speed limit sign was replaced on Bar-K. The “End school zone” signs on Travis Drive and Dawn Drive were also replaced. Crews installed a new sign pole and school zone speed limit sign on Deer Run, and a “Caution right turn” sign was replaced on Lohman Ford. Trees were trimmed on Bighorn Circle, Blueberry Circle, Blue Bonnet Circle, and Bronco Lane.

At Water Treatment Plant #1, all daily water laboratory testing and testing for water tanks were completed, along with weekly sample submissions. Chlorine residuals were evaluated, and general maintenance was performed, including replacing a faulty gasket on the B side clarifier. The monthly operating report was completed and submitted. At Water Treatment Plant #3, daily water laboratory testing, water tank testing, and weekly sample submissions were also completed. Chlorine residuals were tested, general maintenance was performed, the LAS leak was addressed (awaiting parts), and issues with LAS injectors are being resolved.

At the Wastewater Treatment Plant, weekly sample submissions and daily lab testing were completed. General maintenance was performed, and the sludge press is still down pending technician repairs. Routine maintenance and upkeep of lift stations were completed, with ongoing repairs to lift station generators and progress on the high drive lift station pump repair. All other pumps are functioning properly, and a technician is on-site addressing issues with the Turner lift station generator.

For effluent disposal, the golf course is being watered on schedule, sprinklers are running at Cedar Breaks, and effluent water continues to be sent to both Cedar Breaks and Highland Lakes Golf Course. A technician is on-site addressing issues with Cedar Breaks pump #2.



# Economic Development

The Economic Development Director finalized the Commercial Building and Site Listings process, now available on the Economic Development page of the City website and is planning for the upcoming EDAC meeting next week. Meanwhile, the Communications and Marketing Coordinator made several posts across social media, the City website, and the digital sign, and added a new feature for Commercial Property Listings on the Economic Development Page. The Coordinator also attended the Employee Appreciation Program Committee meeting to select the July employee of the month and welcome the Police Department into the program. Additionally, they participated in training with Tyler Technologies to implement new modules for the online payment system and completed the September Newsletter.

## Parks and Recreation

Golf Course Maintenance staff is actively cleaning heads on the course and performing routine maintenance. Airport staff have replaced additional lights on the runway and received a fuel delivery. At the aquatic center, the contractor is wrapping up minor tasks and making headway on the splashpad. Meanwhile, Parks and Recreation staff have removed weeds from the infield dirt on the baseball and softball fields at Sunset Park and are also conducting routine maintenance at other locations.

## Municipal Court

This week, the clerks processed weekly reports for the State and the courts collection agency, as well as monthly reports for the State and Council. New citations were received and processed, and court preparations took place for the upcoming docket scheduled for Tuesday, August 13th. The Court Administrator reached out to another court to inquire about their online jury process. The court plans to add online forms that will allow potential jurors to submit their juror questionnaire or juror exemption forms online, rather than returning them in person, by email, or by mail.

## Golf Course

Weekend activity remained strong with 380 local golfers hitting the links from Friday through Sunday, despite temperatures reaching the century mark. Our PGA Head Golf

Professional met with the North Lake Travis Chamber of Commerce to discuss the restoration of the Chamber Challenge Tournament, scheduled for Friday, October 4th.

## Police Department

End of Week Report for 07/28/2024 – 08/03/2024

Calls for Service			406
Traffic Stops			87
Citations			25
Warnings			61
Arrests			2
Average Response Time (ART)			6 minutes 36 seconds
Code Enf. Calls for Service			38
Animal Control Calls for Service			11

\* Accurate reflection of new CAD system

Last week, members of our Patrol staff, along with K9 Ella, visited Lago Vista Intermediate School during their “Jump Start” program. Our Administrative staff collaborated with the IT Department and Motorola to complete a connection between our new Computer Aided Dispatch system and TLETS, the statewide law enforcement information system. This integration will enhance the efficiency of our operations by unifying these systems on a single platform. We have also been working with Motorola on configuring the new radio system, which is expected to be completed by late September. Additionally, half of our patrol staff completed Advanced Law Enforcement Rapid Response Training (ALERRT) for Active Shooter Response. Chief Boshears and Sergeant Wilson, both instructors for the program, provided this critical training to our team, with the remainder of the staff scheduled to complete it next week.

## Information Technology

This week in IT, staff completed the physical connection from DPS to the new Flex server at the police department, enabling them to start assessing the connection for running license plates, driver's licenses, and criminal history. They are currently waiting on Motorola to finish the configuration before testing can begin. Fifteen support tickets were opened by staff for various issues. Staff continued setting up the backend for cybersecurity training, focusing on implementing Single Sign-On (SSO) to simplify user access with

existing credentials. After launching the council message board, we received and fulfilled requests from council members to allow public viewing of uploaded documents by adjusting the settings. Additionally, staff requested a purchase order for the software needed to update our Microsoft servers, which is funded in the current budget.

## Library

Following a busy Children's Summer Reading Program, the Library's Wednesday morning story time program has resumed with the 10:00 session designed for ages 0-4 and the 11:00 session for early elementary ages. The Library joined the Darling Art School in hosting a reception to highlight a new display of artwork in the main Library and Meeting Room. Cynthia and Aaron Darling are doing an excellent job organizing and overseeing the Library's revolving displays of outstanding works created by our talented local artists. The new works will be on display until the end of October.

On November 1, a reception will be held to feature "Gallery of Honor," a special project hosted by North Shore Veterans, Darling Art School, and the Library. During the month of November, photos of local veterans will be on display to recognize their service to our country. Any veteran who would like to participate is asked to bring in one 8"x10" copy of a photo (not the original) that can be framed and displayed in the Library. Participants are welcome to use the Library's copy machine, at no charge, to copy their original photo. Copies can be dropped off at the Library between August 1 and September 30.

Staff have been preparing for next week's "Book Talk" event. Bestselling author W.C. Jameson will be at the Library on Tuesday, August 13, from 6 to 8 p.m. to talk about his newly released title, *\*Unsolved Mysteries of Texas\**, and about his life as a writer. The program is free and open to the public.