



Weekly Report

March 8, 2024

City of Lago Vista
Authored by: Tracie Hlavinka

City Manager's Office

This week the City Manager and Interim Director of Parks and Recreation were present at the Presidents Council meeting to provide updates on forthcoming events, the Council's recent Strategic Planning Session, and various ongoing projects within the organization. Additionally, both the City Manager and Police Chief held a meeting with the LVISD Superintendent to deliberate on upcoming agenda items for the joint meeting between the LVISD School Board and City Council scheduled for April. Discussions included traffic concerns surrounding all schools and the recent collaborative demographic study conducted with the district.

Public Works

The City Engineer conducted measurements on the twenty-three roads resurfaced by Bennett Paving to cross-check against their invoiced amount. Additionally, a site visit was hosted with five prospective engineering firms interested in RFQ 24-06 for the design of the WWTP Upgrade. Meetings with the Hines development team were held to discuss City requirements for the dedication of the Ground Storage Tank/booster station and the Elevated Storage Tank. In professional development, a lunch and learn session was attended, focusing on a Pavement Management system utilizing AI for pavement rehab programs. Furthermore, a pre-construction meeting for the Hollows BMP retrofit, as required by LCRA for the developer, was attended.

The Street Department conducted tree trimming on Highland Lake, La Mesa Dr., Lee Ln., Boggy Ford, Outpost, and Rockwood. Pothole repairs were performed on Hancock, Gilbert Cove, Country Club, Cimmaron Trail, and Park Dr. Additionally, a new yield sign was installed on Cimmaron and Park Dr, solar lights were added atop the flagpole at Veterans Park.

Utilities completed numerous service installations and addressed water leaks on Clinton Lane and Cardinal Avenue. PRV Maintenance was also performed on High Drive, Mt. Laurel, Mt. View, Country Club Drive, Arrowhead, and Rockwood Drive. Effluent disposal efforts included ensuring golf course watering was on schedule, running sprinklers at Cedar Breaks, and sending water to Cedar Breaks.

At Water Treatment Plant #1, daily lab tests were completed, samples were collected, and

chlorine residuals were assessed, alongside general maintenance and the repair of a leak at the Bronco tank. Water Treatment Plant #3 also saw completion of daily lab tests, sample collection, chlorine residual testing, and general maintenance. At the Wastewater Treatment Plant, daily lab tests were completed, weekly samples submitted, general maintenance conducted, and three containers of sludge processed. Routine maintenance and upkeep were completed at Lift Stations.

Golf Course

This Sunday, March 10th, marks the start of Daylight-Saving Time, with clocks "springing forward" at 2:00 A.M. This transition symbolizes the onset of Golf Season, now in "Full Swing". Last weekend already felt like Golf Season as our course welcomed 230 Golfers.

To enhance safety and educate golfers about on-course policies, new course signage has been installed on holes 7, 9, 10, and 13. These signs highlight important information such as Blind Tee Shots, Steep Hill areas, stopping after nine (9) holes for lunch, and reminders about Pace of Play. These additions aim to prevent accidents and promote adherence to course guidelines.

Furthermore, our PGA Head Golf Professional recently participated in the USGA/TGA/WHS Handicap Seminar at Barton Creek. The seminar covered Rules of Handicapping, Key Changes to the WHS for 2024, and Proper Administration of Handicapping at Golf Courses. This valuable training ensures our staff stays updated with the latest industry standards and practices, enhancing the overall golfing experience for our patrons.

Development Services

Development Services has noted a sustained rise in activity, potentially indicating a slight uptick in the ongoing trend. This week, they facilitated two crucial meetings – the Board of Adjustments and the Building and Standards Commissions – alongside a Council meeting. Consequently, most of the permit application reviews are slated to be finalized over the weekend, as the availability to dedicate evening hours to this task was constrained.

Parks and Recreation

In Parks and Recreation, despite challenges posed by children using the field for recess, staff successfully completed cleanup on the lower field at the middle school. A cleanup and

reconditioning day has been scheduled during spring break for the upper field at Bar K. Additionally, aerification and fertilization have been planned for Sunset Park and the upper Bar K fields during the break.

In Aviation, safety measures were prioritized with tree trimming along the taxiway and the addition of an electrical emergency shut-off switch to the fuel system. Staff, with volunteer assistance, coordinated the disposal of abandoned airplanes at the end of the runway.

For Aquatics, staff contracted a local plumber to repair multiple leaks at the pool, ensuring all leaks have been addressed. A recommendation will be presented to the council for the selection of a pool plastering contractor to replaster the pool.

In Golf Course Maintenance (GCM), granule fertilizer has been applied to the greens to promote health in warmer weather. Staff also relocated a sprinkler on the #13 green to enhance irrigation distribution. Unfortunately, a hydraulic hose leak occurred on the greens mower on the 6th, affecting greens #9, #11, and #12. These greens will be top-dressed, with recovery expected during the peak growing season.

Economic Development

The Economic Development Director had a productive week, starting with the presentation of the City of Lago Vista's Economic Development Plaque of Appreciation to Domino's Pizza. Additionally, a Zoom meeting was held for a monthly grant update with the Grant Writer and EDAC Chair to ensure progress and alignment with strategic goals.

Meanwhile, the Communications and Marketing Coordinator remained active across various platforms, including social media, the city website, and digital signage, by making multiple posts throughout the week. She dedicated time to promoting Lago Fest through advertising efforts and attended relevant meetings, including the Plaque of Appreciation event for Domino's and the Lago Fest meeting on Thursday. Moreover, efforts were directed towards preparing content for the upcoming April Newsletter and coordinating with Vistago on merchandise arrangements for Lago Fest.

Information Technology

This week in IT, considerable progress was made on several fronts. Firstly, efforts were focused on collecting comprehensive information on existing phone numbers and current

providers in preparation for the implementation of a new phone system. A meeting with network penetration vendors was held to discuss requirements for work at the police department, with all necessary certifications now provided and a purchase order request in progress. Discussions with the Cybersecurity vendor was fruitful, exploring training options, including an online package with quizzes, videos, and games. Various GoToMeetings were conducted as needed for collaboration and updates. Addressing ongoing challenges, the IT team actively investigated intermittent issues with Executime in collaboration with staff and Incode. Furthermore, ensuring the organization's security posture remained robust, all servers were promptly updated with the latest security patches. In procurement, a new microcomputer was acquired for deployment in the development services kiosk, enhancing operational efficiency. Additionally, quotes were obtained to migrate the library's Deep Freeze software to a cloud platform, streamlining administrative tasks for staff. Finally, prompt responses were provided to staff help desk tickets concerning minor issues, ensuring smooth operations across the organization.

Municipal Court

Regular court dockets were convened on March 5, 2024, ensuring the judicial process continued smoothly. Throughout the rest of the week, clerks diligently processed cases from court proceedings, entered newly received citations from the Police Department, and aided customers with their citations. Additionally, clerks worked on processing monthly reports for both the city council and the State, ensuring accurate and timely submission of required documentation. In adherence to legal protocols, failure to appear citations were issued to individuals who did not attend their scheduled court hearings, ensuring accountability within the legal system.

Police Department

End of Week Report for 02/25/2024 – 03/02/2024

Calls for Service		356
Traffic Stops		89
Citations		23
Warnings		54
Arrests		2
Average Response Time (ART)		1 minute

Last week, the Police Department conducted their bi-monthly department supervisor meeting, where a range of topics was discussed, including a comprehensive review of departmental expectations. The Chief of Police and City Manager also participated in a meeting to prepare for the upcoming eclipse event. Additionally, the Chief of Police and IT Director attended a bi-weekly conference call with Motorola to assess the status of progress on our radio, computer-aided dispatch, and records management systems. The Patrol Division had a productive week, with one notable incident involving a traffic stop that led to the seizure of narcotics and other contraband.

Library

Staff have been collaborating with Library volunteer and retired librarian, Gale Huckaby, to revamp the teen area into a more welcoming and cozy space. As part of this effort, Young Adult (YA) books have been reorganized in multiple configurations, mirroring the layouts typically found in bookstores, thereby simplifying the process of locating titles within specific series. (Photos attached for reference).

Additionally, the recently established Teen Library League convened this week with twelve participants for their bi-monthly session, previously known as Teen Poetry Slam. The gathering centered around engaging discussions on writing, poetry, and art, reflecting the league's objective of creating several art pieces for display in the teen section of the library.