



# Weekly Report

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**June 28, 2024**

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**City of Lago Vista**

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# City Manager's Office

The City Manager has appointed an interview panel consisting of the Police Chief, Public Works Director, and Municipal Clerk to select the next Human Resources Director. Initial interviews began this week, with additional interviews scheduled for the week of July 8th. The position will remain open until filled.

Departments are currently compiling information and inputting data into the OpenGov budget portal in preparation for fiscal year 2024-2025 budget meetings. These meetings, involving the City Manager and Finance staff, will commence the week of July 8th. Each department will discuss their individual budgets, contributing to the overall city budget that will be presented to the City Council soon.

## Lago Vista Firework Show

- "July 3<sup>rd</sup> Fireworks Over Lago" show will be at Bar-K Park on Wednesday, July 3<sup>rd</sup>.
- Gates will open at 6 pm and fireworks will begin shortly after 9 pm
- LVPOA members will have access to the park anytime.
- No fireworks, firearms, weapons, or glass bottles are permitted in the park!

## 4<sup>th</sup> of July Parade

- The theme this year is "America Through the Decades."
- Thursday, July 4<sup>th</sup> from 10 am to approximately 11:30 am.
- Parade route: Dawn Drive from the St. Mary's parking lot down Dawn Drive to the Ann Murrow 4<sup>th</sup> of July Circle located on the western end of Dawn Drive.
- Dawn Drive will be closed to thru traffic from 9:30 am until the end of parade.

\*Additional information regarding the fireworks and the parade can be found on the City website at [www.lagovistatexas.gov](http://www.lagovistatexas.gov).

# Parks and Recreation

The Parks and Recreation department consistently performed routine maintenance, including mowing, and trimming weeds in parks and medians. At the pool, the contractor is completing tile installation and preparing to plaster once the gunite curing process is finished. Golf Course Maintenance (GCM) has been occupied with repairing three leaks and

replacing four heads. Additionally, the GCM staff has fertilized the greens and conducted routine maintenance tasks. The PAPI lights are currently offline, and staff members are diligently working to resolve the issue at the airport.

## Economic Development

The Economic Development Director finalized an agreement and established an onboarding timeline with a company that provides a researched and managed database of commercial real estate listings for city websites. Additionally, the director attended the Office of the Comptroller – Texas Economic Development Symposium Webinar and met with a client and real estate agent to discuss commercial development options for a property.

The Communications and Marketing Coordinator was busy throughout the week, making several posts on social media, the city website, and the digital sign. They attended the 4th of July meeting and created flyers for the Fireworks Show, Parade, and Volunteer sign-up, which were distributed to the Chamber and the LVPOA for publication in their newsletters. The coordinator also cleaned the City Hall Lobby and began designing the "Wall of Fame" wall, worked on budget items and objectives, and updated the Development Services web page.

## Golf Course

The heat of summer has settled in, with daily temperatures hovering around 100 degrees. Despite the scorching weather, our busy weekend play continues, with 377 golfers teeing off between Friday and Sunday.

The Women's Golf Association (WGA) and Men's Golf Association (MGA) braved the heat and humidity for their playdays this week. Both groups have experienced a slight increase in membership due to more golf activity and improved course conditions.

## Public Works

The Public Works Director and Engineer met with an outside vendor to discuss electrical backup generators for WTP1, WTP3, and BPS's, while also making progress on the FY25 Budget. On a brighter note, a baby deer was rescued this week from the ditch gate by the WWTP staff, and over the weekend, a turtle managed to escape Pond 17 by climbing up

the liner, a first in almost ten years according to the Plant Operator.

In Utilities, service installations are in progress on Ridgeview Road and Cedar Ridge Drive, while installations on Constitution Cove, O'Henry Avenue, and Ridgeway Cove have been completed. Right-of-way mowing was conducted on Parkland Grove Court.

Street crews cut down a large dead oak tree on Paseo De Vaca, chipped brush at the Green Center, and removed two deceased deer throughout the week.

Water Treatment Plant #1 conducted daily lab tests, weekly sample submissions, chlorine residual testing, and general maintenance and upkeep. Water Treatment Plant #3 reported similar activities while also improving SCADA communication issues.

The Wastewater Treatment Plant completed weekly sample submissions, daily lab testing, general maintenance, and upkeep, pressed three containers of sludge, and collected and submitted annual sludge testing samples. Routine maintenance and upkeep were performed at all lift stations, with high runtime issues being addressed at the High Drive lift station.

For effluent disposal, the golf course watering schedule was maintained, sprinklers continued to run at Cedar Breaks, and effluent water was sent to both Cedar Breaks and Highland Lakes Golf Course. Repairs for Pond 17 effluent pump #3 are expected to be completed next week.

## Police Department

End of Week Report for 06/16/2024 – 06/22/2024

Calls for Service			301
Traffic Stops			59
Citations			51
Warnings			0
Arrests			4
Average Response Time (ART)			5 minutes
Code Enf. Calls for Service			19
Animal Control Calls for Service			8

\* Accurate reflection of new CAD system

Last week, Chief Boshears attended a virtual meeting with the International Association of Chiefs of Police (IACP) Community Policing Committee. As an active member of this community, he works on important initiatives for the IACP. Chief Boshears and support dog Ella also visited the library during the summer reading program to greet children and parents. Our Patrol Division had a busy and productive week with several proactive contacts and handling calls for service. The entire team has managed the transition to the new Computer Aided Dispatch (CAD) and Records Management System (RMS) very well, and the system is functioning effectively.

## Information Technology

This week, the IT department had a busy schedule supporting various city operations. They played a crucial role in the DPS audit process, assisting the police department with pre-audit preparations and participating in the actual audit. On the administrative front, staff completed the IT budget input in the OpenGov software, contributing to the city's overall financial planning. The team addressed fourteen new support tickets submitted by staff, ensuring smooth technological operations across departments. They also continued to facilitate and create virtual meetings as needed, supporting remote collaboration. Staff successfully completed the internet upgrade at the library, enhancing the public service capabilities.

## Development Services

We are delighted to officially welcome Cole Bakley as our new City Planner. Cole recently graduated with honors from Texas A&M University's School of Architecture, earning his Master of Urban Planning degree. His academic excellence has impressed us, and we have high hopes for his contributions to our staff and the citizens of Lago Vista. As part of his professional development, we plan to support Cole in becoming a member of the American Institute of Certified Planners (AICP), which involves both an internship and an examination.

Our ongoing collaboration with Travis County ESD-1 continues to yield positive results in fire code compliance and provides valuable assistance and training to our code enforcement staff. Weekly meetings ensure mutual support and compliance across current, past, and future projects. Staff are also working closely with the City Attorney and

City Prosecutor on challenging property standards issues, including some related to abandoned construction projects.

The trend of reduced single-family residential permit volume persists, with even ancillary permits (such as fences, irrigation systems, accessory buildings, and remodeling) showing a decline over the past week. Subdivision and non-residential project reviews continue at a slow but steady pace. However, the staff is still experiencing a high volume of requests for meetings about potential new non-residential projects. One notable meeting was with a recently relocated professional engineer who helps property owners and developers on entitlement applications with limited design services. This type of assistance, common in larger municipalities, helps ensure that more complete and higher quality applications are presented to decision-making bodies. It is important to note that this is not a service that our staff can ethically or professionally provide.

## Library

This week's performance for the children's summer reading program was "Good Hearted Sock Money Circus," presented by professional puppeteer, Honey Goodenough. The program included singing, dancing, magic tricks, and a puppet show. The laughter, giggles, and wiggles were a good indication that the seventy-four attendees were having a great time.

The Director spent much of the week working on year-end projections for the Library's current budget and preparing a budget proposal for next year's expenses.

## Municipal Court

The Municipal Court had a productive week, balancing routine tasks with special projects. Citations received from the Police Department were manually entered into the court's system, ensuring accurate record-keeping. The court staff processed weekly reports for state agencies and the court's collection agency, maintaining compliance with reporting requirements. In a notable development, the court administrator participated in interviewing potential candidates for the HR director position, contributing to the city's hiring process. Additionally, the administrator prepared the court's budget for the 2024-2025 fiscal year. Throughout the week, court staff continued to provide customer service,

assisting individuals with their citations through various channels including phone, email, and in-person at the court window. Looking ahead, the clerks began work on the court's docket and trial schedule for 2025, demonstrating proactive planning for future case management.