



Weekly Report

January 5, 2024

City of Lago Vista
Authored by: Tracie Hlavinka

City Manager's Office

Happy New Year!

I hope everyone had a safe and enjoyable holiday season.

Before the holiday break, the City Manager, Finance Director, and Chief Financial Officer met with a bond rating analysis to provide the City with a bond rating for the future Certificate of Obligations. The City staff is looking forward to hearing from the bond rating analysis by January 9, 2024.

This week was a short week, yet still eventful. The City Manager met with Council members to review the packet for the City Council Meeting.

Upcoming Holidays

New Year's Day – January 1, 2024

Martin Luther King Day – January 15, 2024

Public Works

In the Engineering/Administration department, a Pre-bid meeting was recently held for RFP 24-03 Street Resurfacing, attracting the attendance of three potential bidders. Additionally, preparations are underway for LIDAR Data Gathering scheduled for the upcoming week as part of the GIS upgrade initiative. The chlorination, flushing, and pressure testing of the recently installed 16" water line have been scheduled to gather essential data for future phases of Tessera.

Within the Utilities division, ongoing efforts are dedicated to the maintenance of a Force Main at Shoreline Ranch. The team has been successful in repairing multiple leaks and addressing a customer's sewer lateral blockage.

In the Streets department, the focus remains on Right of Way (ROW) maintenance, complemented by the commencement of the breakdown process for Christmas lights and decorations. Concurrently, operational activities at the Green Center are being managed

efficiently.

Golf Course

Christmas and New Year break is not only a time to celebrate and spend time with family but also a time to hopefully Tee-It-Up with friends and Family. Mother Nature blessed us this season as we had plenty of sunshine to take advantage of some Texas weather for winter Golf.

December followed November by bringing us our second consecutive month with Rounds and Revenue both significantly up over last year. We also experienced several days during the Holiday break with 100+ rounds being played.

As we all know, January here in Texas can be feast or famine when it comes to weather. Hopefully we will continue to see just as many nice days as cold days to allow our local Golfers to hit the links!

Parks and Recreation

Parks and Recreation members focused on essential repairs by fixing the protective foam on the top of the fences surrounding the baseball and softball fields at Sunset Park. This maintenance work contributes to the safety and integrity of the sports facilities.

Over at the Airport, staff undertook necessary tasks by replacing light bulbs on the runway and addressing two broken lights. As a result of these efforts, all lights on the runway are now functioning correctly, ensuring proper visibility and safety for air traffic.

Development Services

We are now in the second week of the Director taking on the responsibilities previously handled by the building official. Despite the increased workload, customer service has been maintained at a satisfactory level, except for a few inspections postponed due to heavy rain on Tuesday afternoon. Fortunately, the affected individuals understood the circumstances.

The administrative staff also faced some challenges, especially in rescheduling inspections and reviews in the software. While it required some effort, the team efficiently managed the adjustments. The building official position is posted to fill the vacancy, and you can find the details on the Lago Vista website at www.lagovistatexas.gov.

In addition to these changes, Alice Drake officially retired earlier this week. Kimberly McCauley has taken Ms. Drake's position and has been instrumental in ensuring that packets were completed before the year's end and printed for the commission and board members who prefer the traditional method of review. It's worth noting that, in a somewhat unusual alignment, all three meetings supported by Development Services (Board of Adjustment, Building and Standard, and Planning and Zoning) will convene next. Thank you for your understanding and cooperation during this transition period.

Information Technology

The IT department recently held a meeting with vendors to discuss the status of migrating Active Directory (AD) to the cloud. To facilitate testing, IT created an additional virtual machine. During the meeting, we delved into the application of policies to Apple devices, emphasizing the need to navigate access conditional policies. Progress is being made, and implementation is on the horizon.

Addressing reported errors on recording equipment at the Police Department, IT arranged for the phone vendor to inspect connections. It was discovered that all designated lines were recording correctly, and the issue stemmed from the Chief's phone malfunctioning. A quick replacement with a spare phone resolved the problem, coincidentally arising after the addition of phones in the new sergeant's office.

Routine tasks include removing retired and departed users from the organization while adding new users to the Police Department's Records Management System (RMS) and Microsoft Office. Additionally, IT provided ongoing support to users, addressing minor issues and troubleshooting.

A meeting with staff was conducted to discuss the current state and upcoming projects. Weekly meetings are scheduled to stay updated and continue training efforts, ensuring our IT systems remain efficient and effective.

Police Department

End of Week Report for 12/24/2023 – 12/30/2023

Calls for Service		277
Traffic Stops		78
Citations		15
Warnings		61
Arrests		0
Average Response Time (ART)		1 minute

Library

A new Library Survey, designed and coordinated by Ron Gailey of OnPointe Insights, is now open and ready for the public to take. The Lago Vista Public Library is charting its course for the future and would like to prioritize various physical spaces and Library program and service options. The survey is being distributed throughout the North Lake Travis community. Although you may see multiple references to it, the survey needs to be conducted only once. Public input is invaluable, so everyone in the Northshore area, including non-city residents, is encouraged to take the quick 8–10-minute survey. Access the survey here: <https://op2.us/LV-WEB> or scan the QR code.



Municipal Court

Clerks diligently processed Quarterly reports for the State and monthly reports for the city council and the courts collection agency. Furthermore, on Tuesday, 01/02, clerks aided numerous customers with their citations, offering support both in person at the court window and through phone and email inquiries. Subsequently, from 01/03 to 01/05, clerks attended the Regional Clerks Seminar in San Antonio, actively participating in professional development and networking opportunities.