



# Weekly Report

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March 29, 2024

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**City of Lago Vista**  
**Authored by: Tracie Hlavinka**

# City Manager's Office

This week, the City Manager and Finance Director participated in interviews to fill the Development Services Administrative Assistant position. Five strong candidates were interviewed, and by late Thursday afternoon, an offer was extended to a viable candidate.

The Mayor, City Manager, and City Attorney convened for a meeting with a developer to discuss various aspects related to their development project. Topics included the upcoming Comprehensive Plan update, the Council's intention to review the Interim Growth Policy, and how these factors might influence future development endeavors. The Mayor emphasized that until the developer completes the process with Planning and Zoning and presents their project to the City Council, it would be premature for any city stakeholders to offer insights into how the development might be received by regulatory bodies.

Furthermore, in preparation for the upcoming Eclipse, city staff have been attending numerous meetings with jurisdictions in Travis County to anticipate the influx of visitors. During a meeting convened by Judge Brown, Mayor Sullivan shared valuable information about Lago Vista's role as the last gas station before Marble Falls and highlighted the city's efforts in posting Tuesday tips to provide useful information to residents. He concluded by expressing the city's commitment to ensuring the safety of visitors passing through the community and showcasing hospitality.

City offices will be closed on April 8th in observance of the Eclipse. However, all essential personnel are required to report for duty. This decision follows consultations with Travis County Emergency Management and other relevant authorities. The City is strongly encouraging residents to stay home and relish the cosmic phenomenon, thereby avoiding potential traffic congestion.

## Public Works

Throughout the reporting period, both Public Works and the Utilities departments were engaged in a variety of activities and tasks to ensure the smooth functioning of city infrastructure and utilities.

Efforts were made to enhance transparency and accessibility by publishing the updated

Street Rehab Plan on the Public Works Page. Discussions with the Hines development team centered around their water needs for Phase 2 of Tessera, while participation in the weekly comprehensive plan progress meeting ensured alignment with broader planning objectives. Meetings with the Nature's Point development team and a third-party reviewer addressed drainage review comments and city feedback to ensure compliance. Additionally, a service award was presented to a long-serving employee, and a final walkthrough of Tessera Phase 3C was conducted.

In Utilities, various tasks were undertaken to maintain and improve utility services. Street cut asphalt repairs were completed, and efforts were made to address water leaks and progress service installations. Fire hydrant replacements were carried out, and streets crews managed potholes, debris cleanup, and guardrail maintenance. At water treatment plants, tasks such as daily lab tests, sample submissions, and chlorine residual testing were performed, alongside general maintenance. The Wastewater Treatment Plant underwent repairs and maintenance, including belt press repair and gate repairs. Routine maintenance was also conducted on lift stations, while efforts continued to monitor effluent disposal at the golf course and Cedar Breaks, including endeavors to represent water meters on monitoring systems for enhanced oversight.

## Golf Course

The first week of Spring ushered in favorable weather conditions reminiscent of "Chamber of Commerce" standards, albeit accompanied by occasional cooler temperatures and rainfall. Notably, the weekend saw a remarkable surge in activity, marking our busiest Friday through Sunday period in over a year, with 380 golfers seizing the opportunity to enjoy the pristine weather and partake in a round of golf.

In golf tournament news, the first-round matches of the MGA Match Play Championship have concluded, resulting in the reduction of the bracket to sixteen golfers. Currently, second-round matches are underway, adding to the anticipation and excitement of the competition.

Moreover, a significant enhancement has been introduced at the Golf Shop Counter. We have transitioned from the traditional swipe method for credit cards to a modern chip reader, thereby revolutionizing our check-in process. This update offers golfers a more efficient and timely experience, providing them with enhanced options during their visit to the golf course.

# Parks and Recreation

In the Aviation department, the restriping of tiedown spots and parking lot was successfully completed, ensuring proper marking and maintenance for enhanced safety and organization. Basic maintenance tasks were also executed to uphold operational standards.

In Parks and Recreation, the opening day for LVYB (Lago Vista Youth Baseball) saw improved field conditions, contributing to a successful start to the season. Ongoing daily maintenance efforts are being conducted to maintain the quality standards of the fields.

Within the Aquatics department, staff identified and repaired leaks within shower areas, ensuring optimal functionality of the facilities. Attention is now being directed towards repairing damaged walls resulting from the leak repairs, further ensuring the integrity of the facility for users.

Meanwhile, in Golf Course Management, staff have scheduled the installation of additional sod to address bare areas on the #18 green, planned for Monday, April 1st. General maintenance tasks have been performed on equipment to ensure operational efficiency, alongside consistent daily maintenance routines to preserve the quality of the course.

# Economic Development

Throughout the week, the Economic Development Director continued discussions regarding the potential launch of a Car Show in May and facilitated a tour for a business interested in leasing space in Lago Vista Village. Additionally, attendance was made at the Regional Partners meeting to foster collaboration with other stakeholders in the region.

On the communications and marketing front, the Coordinator maintained an active presence across various platforms by managing multiple social media posts throughout the week. Additionally, they provided support to the Development Services Department on Monday due to staffing shortages, assisting in conducting interviews. The Coordinator completed the T-shirt order for Lago Fest after receiving all sponsor logos and began working on sponsorship packages for the event. Meetings were also attended with Civic Plus and TAMIO Region 5 Quarterly to discuss feedback and enhancements for the City Website and to stay informed on communication trends and strategies in the region, respectively.

# Information Technology

IT Staff have aided Court staff to resolve an Incode accessibility issue, which was identified to be caused by the Windows Defender system. Changes were made to group policies to alleviate the problem, allowing court staff to access the content management system without delays. However, an unresolved issue remains with the scanner in court, which is not recognized by the CM software. While a workaround was implemented for staff to continue operations, further investigation is needed to comprehensively address the issue.

Support was also extended to Golf staff for the installation of a new credit card hardware device, improving transaction processing efficiency.

A meeting has been scheduled with Spectrum for an onsite survey at the library to discuss the forthcoming upgrade in internet speed upon the expiration of the current contract. This initiative aims to enhance internet performance and accessibility for library patrons and staff.

Progress continues in the migration of remaining accounts to complete the active directory cloud migration for the City, with seven accounts remaining to be migrated.

Efforts are ongoing to finalize the implementation of a new Help Desk system intended for use across all departments. This system aims to streamline support processes and enhance efficiency in addressing technical issues.

# Municipal Court

Several reports were generated for the State and the courts collection agency, providing essential data for administrative purposes. Additionally, new citations were received from the Police Department and promptly processed. Pretrial and show cause notices were also prepared and sent out to individuals as required by legal proceedings. Furthermore, a successful jury trial was conducted on March 26<sup>th</sup>.

# Police Department

End of Week Report for 03/17/2024 – 03/24/2024

Calls for Service		399
Traffic Stops		112
Citations		26
Warnings		64
Arrests		3
Average Response Time (ART)		2.4 minutes

The Chief of Police and City Manager recently participated in a meeting to discuss preparations for the upcoming April 8th Eclipse. In addition, the department hosted a successful community event at Boba Bistro, which was well attended by residents.

Two officers attended a training session on the Texas Law Enforcement Telecommunication Systems (TLETS), enhancing their skills and knowledge in this area. Additionally, the department conducted its biannual meeting where we reviewed our Field Training Program for new officers. During this meeting, Officer Syliva Arnold and Officer Mia Hernandez were selected as new Field Training Officers for the department. We are incredibly proud of their accomplishments and eagerly anticipate their valuable contributions to this program and the department.

## Library

The Library has collaborated with Heather Womack, Librarian at the Lago Vista Intermediate School Library, to organize The March Madness Tournament of Books. This program is designed for students in third through sixth grade with the aim of fostering a love for reading. In the initial round of the tournament, sixteen book titles competed, and a total of 124 votes were cast between both Libraries. These votes determined the eight books that advanced to round two. Currently, round two is underway and will continue for one more week, during which student votes will determine the four books advancing to round three.