



Weekly Report

March 22, 2024

City of Lago Vista
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City Manager's Office

The Mayor and City Manager delivered the State of the City Address at the North Shore Chamber of Commerce's monthly luncheon this week, highlighting the city's achievements, financial stability, collaborative efforts, and ongoing improvements. This same presentation will be shared with residents at a Town Hall meeting scheduled for April 9, 2024, at 6:30 pm in the Council Chambers at City Hall.

The City Manager and staff attended an Eclipse meeting this week alongside representatives from the City of Jonestown, Point Venture, and ESD, organized by the North Shore Chamber of Commerce. The purpose of this meeting was to ensure effective communication regarding planning and to extend hospitality to the considerable number of visitors expected to visit the area due to our region being in the path of totality. The City of Lago Vista is consistently providing information to assist residents in preparing for this phenomenon event.

During Thursday evening's Council meeting, the City received a "Clean" opinion for the Fiscal Year 2023 Audit prepared by Singleton, Clark & Company, PC. Additionally, the City Council approved an agreement to plaster the City pool and repair the splash pad located nearby. They also endorsed a Municipal Service Agreement for 10.814 acres of land in the ETJ and approved a petition to release 75.214 acres of land from the ETJ.

The Council engaged in a thorough discussion surrounding the Rusty Allen Municipal Airport, directing staff to send a letter to TxDOT requesting funds for engineering design work on the runway. An update to the current fee schedule was adopted, with anticipation of further updates regarding golf fees soon. Furthermore, a sub-committee was established to address legislative goals and priorities for the upcoming 89th regular legislative session, while another sub-committee was formed to develop rules and regulations related to Council and Staff duties and responsibilities regarding communication and information requests. The Council also deliberated on the Rules and Procedures, which will be brought back for consideration for the fifth time since January.

City Offices will be closed on March 29, in Observance of Good Friday.

Public Works

Throughout the week, the Public Works Director and Engineer engaged in various meetings and activities to advance ongoing projects. Discussions with Bennett Paving centered on quantities and invoices for RFP 24-03, while a meeting with TxDOT's Area Engineers office covered several topics including the Bar-K and 1431 stoplight, Sunset Park driveway progress, and Transportation Impact Analyses (TIAs) for developments along 1431. Additionally, consultations were held with the design teams for Nature's Point and the Lago Vista Food Court to address review comments and expedite approval processes. Meanwhile, progress discussions with Freese & Nichols focused on the effluent pond design, which now encompasses the rehabilitation of Pond #14 and the transmission line from Pond #17 to Pond #2.

In Utilities, service installations were completed on Cooper Lane, with work underway also on Deep Creek. However, no water leaks were addressed during the week. Street cut asphalt repairs were conducted on Farragret Cove and Silverhill Drive, while a sewer clog was addressed on Rolling Hills Trail.

Streets maintenance activities included the replacement of knocked-down stop signs and faded signs across the City, along with cleanup and chipping at the Green Center.

In the Plants department, daily lab tests, sample submissions, and chlorine residual tests were completed at Water Treatment Plants #1 and #3, alongside general maintenance tasks. At the Wastewater Treatment Plant, daily lab tests were conducted, with attention paid to addressing issues with broken belt screens on the press. Routine maintenance was conducted at lift stations.

Effluent disposal activities included maintaining watering schedules at the golf course and Cedar Breaks, as well as ongoing water distribution to Cedar Breaks.

Golf Course

Last weekend, Mother Nature blessed us with just over one and a half inches of rain. Fortunately, most of the rain fell outside of golfing hours, allowing 140 dedicated golfers to brave the damp and cooler weather over the weekend.

Spring officially ushered in on Tuesday, March 19th, marking the commencement of the Spring Golf Season. The anticipation is high for "The Masters," scheduled to take place from

April 11th to 14th.

Excitement is brewing as the brackets have been finalized for our MGA Match Play Championship. Matches are slated to run through May, with the Champion and Runner-Up earning automatic spots to represent Lago Vista Golf Course against Point Venture Golf Course in the Annual Travis Cup come October. This year, our esteemed event will be hosted right here at Lago Vista.

Development Services

Development Services are currently maintaining a mild gradual increase in permit volume, while experiencing a sharp rise in both inquiries and entitlement applications. In response to the open administrative position, they have identified several suitable candidates and have initiated the interview process, recognizing the urgent need to fill this position. The Director heavily relies on administrative support to conduct inspections and plan reviews due to other staff shortages. Despite efforts, they are encountering challenges in assembling a qualified panel of individuals for the new building official position. While they have identified two promising candidates for interviews, they have also faced instances where potential candidates, especially those considering relocation, have backed out after learning about the housing costs in the area. This ongoing struggle underscores the importance of addressing staffing needs promptly and effectively.

Economic Development

This week, both the Economic Development Director and the Communications and Marketing Manager participated in a meeting initiated by the City Manager to discuss enhancing communication with residents through push notifications. Representatives from Public Works and the Police Department were also present. After deliberation, it was determined that the existing city system could accommodate the desired additional functions. The staff agreed to launch a marketing campaign encouraging residents to enroll in the Warn Central Texas platform for community alerts, emergency updates, and weather notifications.

Additionally, the Economic Development Director met with a developer and partner for a lunch meeting. The developer, who holds ownership of two properties in Lago Vista, expressed interest in exploring potential business opportunities within the hospitality

industry on one of the sites.

Meanwhile, the Communications and Marketing Coordinator remained actively engaged throughout the week. They maintained a consistent presence on various digital platforms, including social media, the city website, and the digital sign. At the monthly Department Head meeting, they announced the upcoming Employee Appreciation Spring Fling event and organized necessary supplies. Additionally, they attended a Lago Fest meeting to oversee the ordering of sponsorship swag and festival merchandise, except for t-shirts pending additional logo submissions. The Coordinator also participated in both the Eclipse Meeting and the Chamber Luncheon during the week.

Information Technology

This week in IT, staff actively participated in various tasks and meetings. They began by attending the Department Head meeting, where they discussed ongoing projects and upcoming initiatives. One major focus was the migration of city accounts to the Microsoft 365 Cloud, a process that commenced this week. Following the migration, they diligently addressed minor errors, particularly related to Incode printing issues, ensuring a smooth transition for all users. Additionally, they successfully gathered all landline phone numbers and submitted them to the phone vendor for programming into our new system. Excitingly, the vendor is set to deliver the new phones next week. Meanwhile, our team collaborated closely to finalize the implementation of a new cloud-based help desk system, streamlining support processes for improved efficiency. Throughout the week, they actively engaged in virtual meetings as needed to coordinate tasks and address any emerging issues. Furthermore, staff initiated the installation of the new RMS system on the police department's Mobile Data Computers (MDCs), a critical step in enhancing law enforcement operations. Amidst these tasks, they promptly resolved printer issues at the PD for Dispatch and aided staff with minor IT issues through our Help Desk support system, ensuring seamless operations across departments.

Municipal Court

The clerks processed new citations received from the Police Department this week. Additionally, two cases that were slated for jury trial on March 26th successfully reached an agreement with the State. Consequently, potential jurors scheduled to appear for the 2:00 p.m. trial were promptly notified of the cancellation via phone and email. Presently,

one trial remains scheduled, set to commence at 9:00 a.m. on March 26th.

Moreover, the clerks processed weekly reports for both the state and the court's collection agency, ensuring the timely management of essential administrative tasks.

Police Department

End of Week Report for 03/10/2024 – 03/16/2024

Calls for Service		409
Traffic Stops		157
Citations		55
Warnings		73
Arrests		0
Average Response Time (ART)		1 minute

During the previous week, the administration team engaged in several meetings with Motorola to further customize the new Computer Aided Dispatch (CAD) and Records Management System (RMS). Progress on the configuration and deployment of this system is proceeding according to plan. Meanwhile, the Patrol Division remained active, responding to numerous calls for service and conducting multiple traffic stops, making it a busy but productive week for our team.