



**AGENDA
BOARD OF ADJUSTMENT SPECIAL MEETING
COUNCIL CHAMBERS
5803 THUNDERBIRD
LAGO VISTA, TX
APRIL 15, 2024 AT 6:30 PM**

JOIN MEETING VIA VIDEO CONFERENCE

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/866279013>

You can also dial in using your phone.

United States: +1 (646) 749-3122

Access Code: 866-279-013

CALL TO ORDER, CALL OF ROLL

Gary Zaleski, Chairperson

DiAnn Tjon-Joe-Pin, Vice-Chairperson

Jim Cason

Anna Johndrow

Kathy Koza

James Peck

Shad Pellizzari

Stacy Smith

CITIZEN COMMENTS

In accordance with the Open Meetings Act, the Board is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

To participate in the citizen comments portion of the meeting, you must submit a completed form. If you are attending the meeting in the City Council Chambers you must complete the form available at that location and provide it to the Chair prior to the start of the meeting. If you will be participating using the online videoconferencing tool, you must complete the form and submit it by email in accordance with the instructions included within the form. It is found on the City's website at the link below.

[Citizen Participation Registration Form](#)

STAFF AND COUNCIL LIAISON REPORTS

1. Routine Reports from City Council Liaison.
2. Routine Reports from City staff.

PUBLIC HEARINGS

3. **23-2604-SP-E:** Consideration of a special exception request pursuant to Section 1160(d) of Chapter 14 to allow an increase in height of 4.95 feet above the height of the existing principal residence and 1.91 feet above the height permitted in the zoning district for an accessory garage as well as an increase in the maximum number of accessory structures otherwise permitted by Section 6.10 of Chapter 14 at 5017 Green Shore Circle (Dunham Acres, Lot 1A).
4. **23-2613-SP-E:** Consideration of a special exception application pursuant to Section 11.60 of Chapter 14 to allow an increase in the maximum height allowed by Table A of Chapter 14 from 18 feet to 21 feet for a single-family residence at 3603 High Mountain Drive (Country Club Estates, Section 8, Lot 1696).

ACTION ITEMS

5. Discussion and possible action to appoint members to a subcommittee and/or joint subcommittees with other regulatory boards and commissions for the purpose of discussing meeting dates in relation to application and packet publication deadlines.

ADJOURNMENT

IT IS HEREBY CERTIFIED that the above Notice was posted on the Bulletin Board located at all times in City Hall in said City at 4:15 p.m. on the 28th day of March 2024.

Lucy Aldrich, City Secretary

THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST.

IN ADDITION TO ANY EXECUTIVE SESSION ALREADY LISTED ABOVE, THE BOARD OF ADJUSTMENT RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE FOR THE FOLLOWING PURPOSES: §551.071: CONSULTATION WITH ATTORNEY; §551.072: DELIBERATIONS REGARDING REAL PROPERTY; §551.073: DELIBERATIONS REGARDING GIFTS AND DONATIONS; §551.074: PERSONNEL MATTERS; §551.076: DELIBERATIONS REGARDING SECURITY DEVICES; §551.087: DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS.



Item Cover Page

BOARD OF ADJUSTMENT AGENDA ITEM REPORT

DATE: April 15, 2024

SUBMITTED BY: Roy Jambor, Development Services

SUBJECT: **23-2604-SP-E:** Consideration of a special exception request pursuant to Section 1160(d) of Chapter 14 to allow an increase in height of 4.95 feet above the height of the existing principal residence and 1.91 feet above the height permitted in the zoning district for an accessory garage as well as an increase in the maximum number of accessory structures otherwise permitted by Section 6.10 of Chapter 14 at 5017 Green Shore Circle (Dunham Acres, Lot 1A).

ATTACHMENTS:
[23-2604-SP-E.pdf](#)

**LAGO VISTA BOARD OF ADJUSTMENT
STAFF LAND USE REPORT – APRIL 15, 2024**



BOA CASE NO:	23-2604-SP-E: 5017 Green Shore Circle
APPLICANT:	Joe Berli
LANDOWNER:	Same
LOCATION:	North quadrant of cul-de-sac at end of Green Shore Circle
ZONING:	R-1S (18C): 18-foot maximum height
PROPOSED USE:	Additions 4.95 feet higher than existing residence

GENERAL INFORMATION / LOCATION:

- Green Shore Circle is a relatively short street that terminates in a cul-de-sac adjacent to Lake Travis. It is accessed at its intersection with Outpost Trace near the property that includes the clubhouse of the Lago Vista Golf Course. Near the termination, it includes a very small intersection cul-de-sac known as Green Shore Cove. However, there are no residences addressed on Green Shore Cove. However, one of the vacant lots on Green Shore Cove includes a private drive across other property that appears to connect to Country Club Drive.
- The subject property and the neighboring property to the southwest are the only lots addressed on Green Shore Circle with lake frontage. The applicant appears to have a collection of automobiles and motorcycles and one of the main purposes of the proposed additions appears to be additional storage for this automobile collection. However, as explained in the application narrative, the second floor level above one of the new garage additions is for storage of automobile parts and “old” (perhaps vintage) motorcycles. It is this second level that necessitates this application.

SITE PLAN / CONTEXT CONSIDERATIONS:

- The property is gated, which precluded the staff’s prior attempt to access the location of the ridgepole. In fact, the photographs of the ridgepole that are required to confirm its compliance with the ordinance requirements were obtained from the applicant as we were unable to get close enough to complete the task. Similarly, the neighbor’s property includes a fence that precludes access from the area that you would need to access to properly evaluate the application through visual observation. However, the applicant did mark on his site plan what he asserts to be the only area of his property that would impact the view of that same neighbor (notification ID 2). Hopefully, we will hear from that property owner before this application is considered to discover if they agree with that assertion.
- The staff was unable to locate any previous special exception applications for additional height in the immediate area. They were two that were reasonably close. The Planning and Zoning Commission approved a height increase from 18 feet to 20.71 feet at 4609 Rimrock Drive on April 8, 2021, following consideration of Case Number 21-1797-SP-E. The Planning and Zoning Commission also approved a height increase from 18 feet to 25 feet at 4600 Lakefront Circle on June 22, 2017 (shortly before the arrival of the current Development Services Director), following consideration of Case Number 17-1028-SP-E. However, a third application (Case Number 23-2465-SP-E) for an increase in height at 21542 Lakefront Drive was withdrawn by the property owner after being deferred by the Board of Adjustment on August 7, 2023.
- However, the adjacent property to the northeast within a development known as “Canyon Oaks” already allows residences with a maximum height of 32 feet above the highest point on the lot. The nearest existing residence within that development is located at 5104 Canyon Oaks Drive near the end of that private street. As can be seen from the aerial image included in the packet, that residence is located at or near the highest point in the general area. Although there is a large flat area between that residence and the subject property, the balance of the property in the immediate vicinity simultaneous slopes toward the lakefront and Green Shore Circle. As a result, this information tends to confirm the assertion by the applicant that only that 0.3596 acres identified on the submitted site plan will impact the view from the neighboring property (notification ID 2).

RELEVANT ORDINANCE PROVISIONS / COMPREHENSIVE PLAN CONSIDERATIONS:

- However, a small portion of both the existing residence and the proposed two-story section of one of the new garage additions is within that area. Section 11.60(b)(2)(C) reads as follows: “Board of Adjustment members shall adequately prepare to make the required determinations, including studying the application material and visiting the site, subject to compliance with the City’s ethics policy and in the absence of a disability. Board members who have not adequately prepared may not vote on the consideration of a special exception application.” However, the current ethics policy as amended by Ordinance Number 23-03-16-01 still includes the following language: “Board or commission members are prohibited from engaging in private discussions with any applicant or owner regarding issues to be considered by their board or commission or from seeking to influence the outcome of any decision outside of a public meeting.”
- That was previously determined by the City Council to include communication with an applicant, including emails, to provide access to an otherwise similarly inaccessible property. However, in this case the applicant can ask the neighboring property owner to make the necessary accommodations to view the ridgepole if the Board determines that it is necessary and warrants a deferral to confirm a finding that the proposed increased height will not have a “significant adverse impact on the view” as defined in Section 2.10 of the Zoning Ordinance. That language defines a view as follows: “a scenic vista of what can be seen from a property at ground level or from a first or second story beyond and above any existing tree line or the allowed maximum building height on an intervening property where a view is being evaluated. Examples of a view include but are not limited to parks, hillsides, open green spaces, golf courses, and a lake.”
- Regarding that finding, the Board should also remain mindful that the maximum height of a detached accessory building is also limited to the height of the existing residence, not just the maximum height listed in the zoning ordinance. Section 6.10(b)(5)(D) provides as follows: “The height of the accessory building shall not exceed the lesser of the height of the principal building or the maximum height specified in Table A, Table of Development Standards for any given zoning district, except in accordance with the provisions of Section 11.60 below” (the requirements for this application). Although attached by additions, Section 2.10 of Chapter 14 includes the following language: “A structure will be considered a detached accessory building rather than an addition or part of the principal building unless an intervening attachment consists of a fully enclosed, conditioned living space that is more than a mere corridor or hallway.” As such, the approval required by this application needs to reference the 4.95 feet of additional height above the existing residence, which equates to only 1.95 of additional height above the 18 feet permitted by Table A.
- To approve the request, the Board of Adjustment must also confirm a finding that there will be no significant adverse impact on the “architectural context of the surrounding neighborhood created by the proposed additional height.” In this case, the fact that the additions are consistent with the original residence would tend to preclude an adverse finding.

POTENTIAL ALTERNATIVE DECISIONS:

- A. Approve the request for additional height of 4.95 feet above the existing residence and 1.91 feet above the maximum of 18 feet permitted by the zoning ordinance.
 - B. Approve a request for additional height as determined by the Board of Adjustment in their deliberations.
 - C. Defer the request pending arrangements by the applicant to access the property and perhaps the neighbor’s property to evaluate the application considering the required ridgepole.
 - D. Deny any request for additional height.
-

23-2604-SP-E
5017 Green Shore Circle

Attachment 1

Application



CITY OF LAGO VISTA • DEVELOPMENT SERVICES
5803 THUNDERBIRD STREET • P.O. BOX 4727 • LAGO VISTA, TX 78645

Tel. (512) 267-5259

Fax (512) 267-5265

NOTE: Applicants should seek legal advice concerning the applicability of any existing private covenants or deed restrictions and their ability to be enforced or waived by other specific property owners.

APPLICATION FOR SPECIAL EXCEPTION

Date submitted: _____

Fee: \$250.00

Applicant's name: Joe Berli

Applicant's mailing address: 5017 Green Shore Circle, Lago Vista TX 78645

Subject property address: Same as mailing

Applicant's email: joesberli@yahoo.com

Applicant's authorized representative (if any): _____

Applicant's phone numbers: 512-619-0369

Mobile

Day

Evening

Explain the nature or basis of the special exception request (attach additional pages if necessary)

Looking to build a four car garage approximately 25w x 48L/dep
I'm wanting to have a second level storage loft for
car parts and old motorcycles. We would like to
get approximately 2 feet more above the 18 foot
currently allowed. There should be no view
obstruction from any neighboring areas.

Highest existing grade elevation on the property: _____

732'
(above MSL, use 723' if property is in the 100-year flood plain)

Primary finish first floor elevation: _____

725.33'
(above MSL or relative to the highest existing grade elevation)

Elevation of highest ridge or peak: _____

751.91'
(above MSL or relative to the highest existing grade elevation)

NOTE: Applications must be complete including all applicable portions of this form, payment of fees and all required drawings or documentation. All applications are accepted provisionally pending inspection of the required ridgepole. See attached ordinance provisions.

Joe S Berli
Applicant's signature(s)

Date



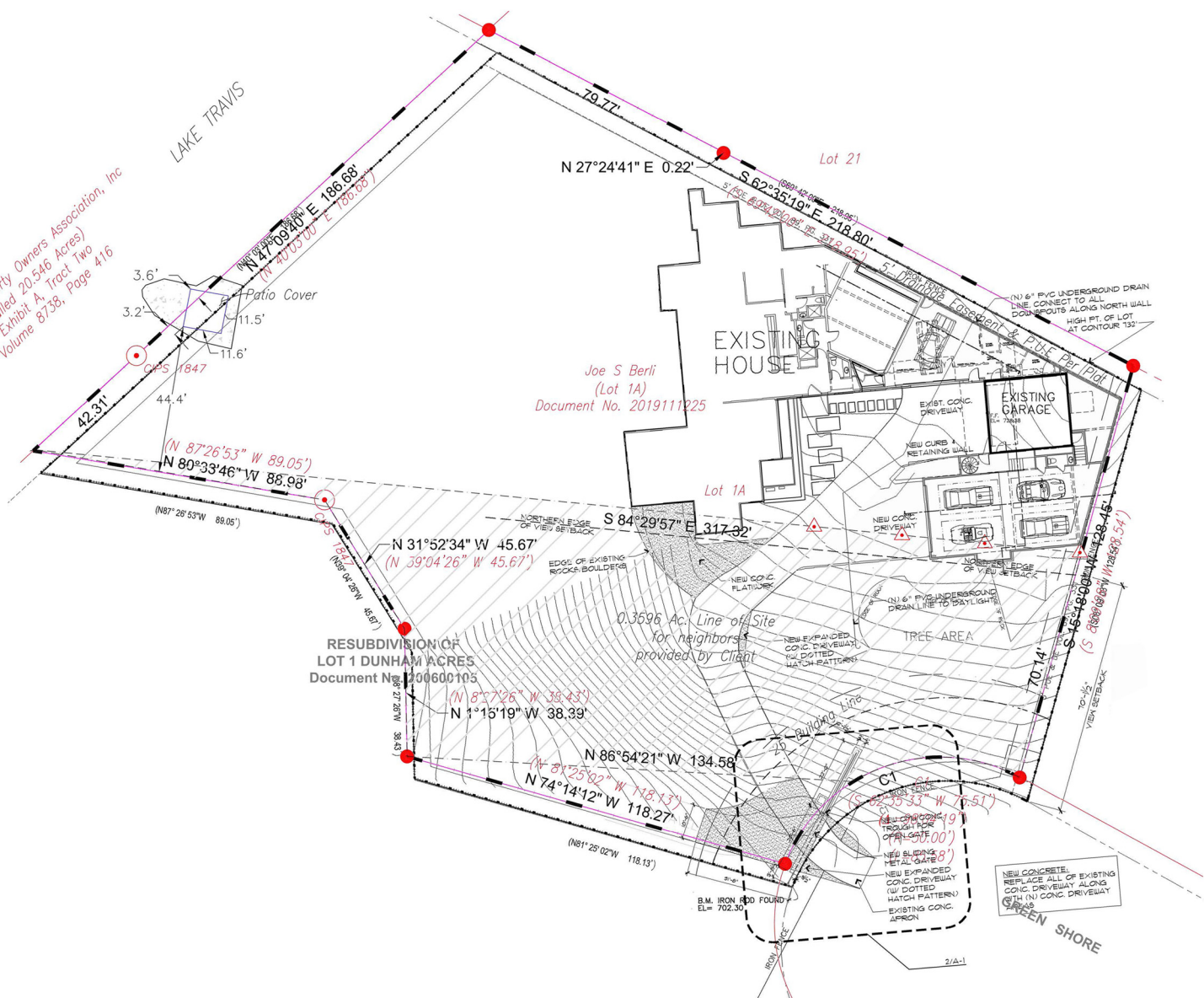




23-2604-SP-E
5017 Green Shore Circle

Attachment 2
Site, Floor and Roof Plans

Property Owners Association, Inc
 (Colled 20.546 Acres)
 Exhibit A, Tract Two
 Volume 8738, Page 416



1 SITE PLAN
 1/16" = 1'-0" (1/32" = 1'-0" ON 11 X 17 SHEET)

BERLI RESIDENCE

AREA CALC:

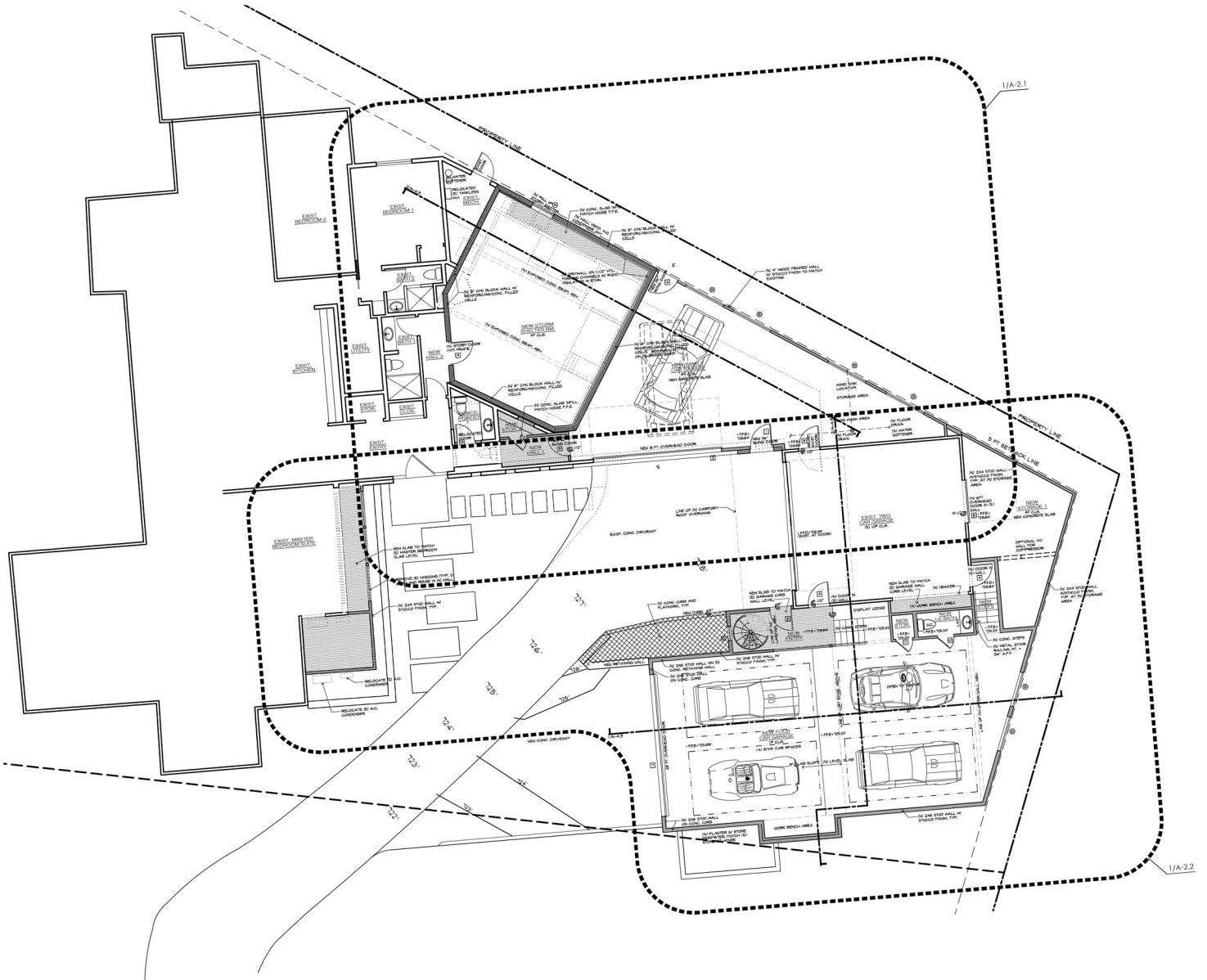
CONDITIONED AREAS

EXISTING A/C'd AREA	4,329 S.F.
SUB-TOTAL A/C'd AREAS	4,329 S.F.

NON-CONDITIONED AREAS

EXISTING GARAGES	560 S.F.
NEW FAMILY GARAGE	744 S.F.
NEW GARAGE & STOR. (1ST LEVEL)	1,734 S.F.
NEW STORAGE (2ND LEVEL)	740 S.F.
SUB-TOTAL NON-A/C'd	3,778 S.F.

TOTAL BUILDING AREA	8,107 S.F.
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1

OVER FLOOR PLAN - NEW WORK

1/8" = 1'-0" (1/16"=1'-0" ON 11 X 17 SHEET)

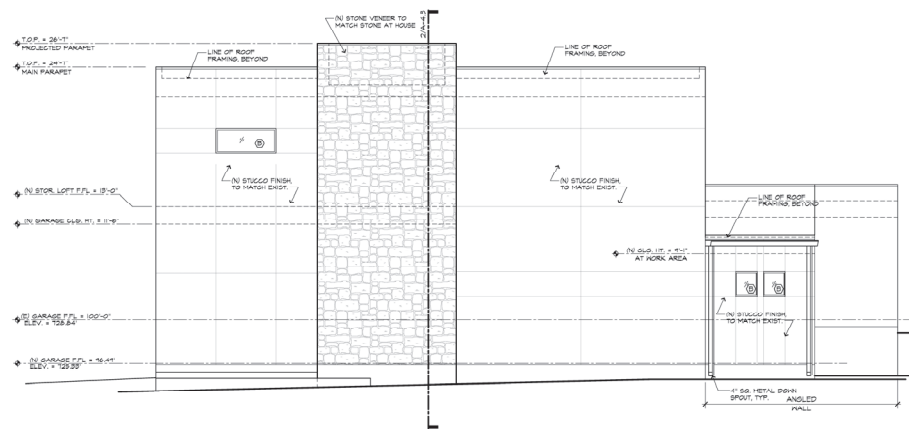




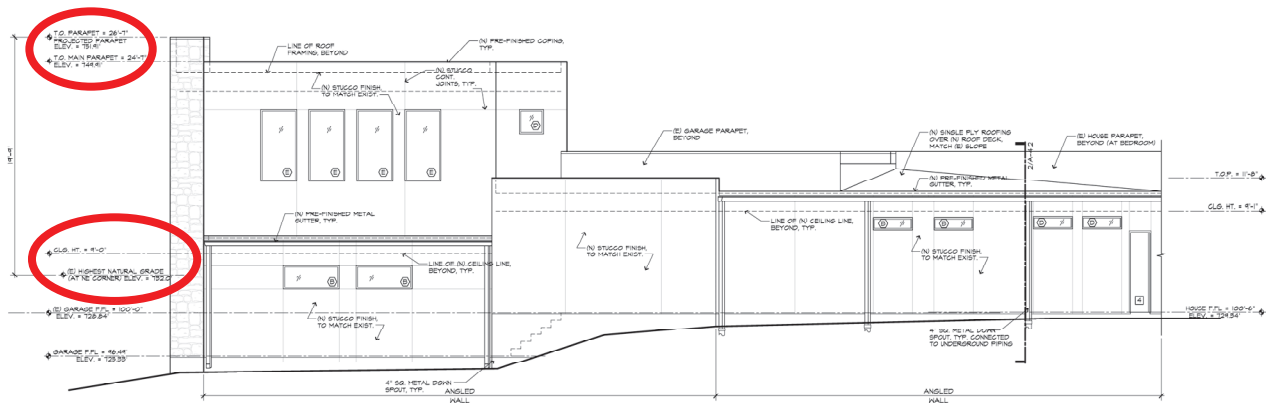


23-2604-SP-E
5017 Green Shore Circle

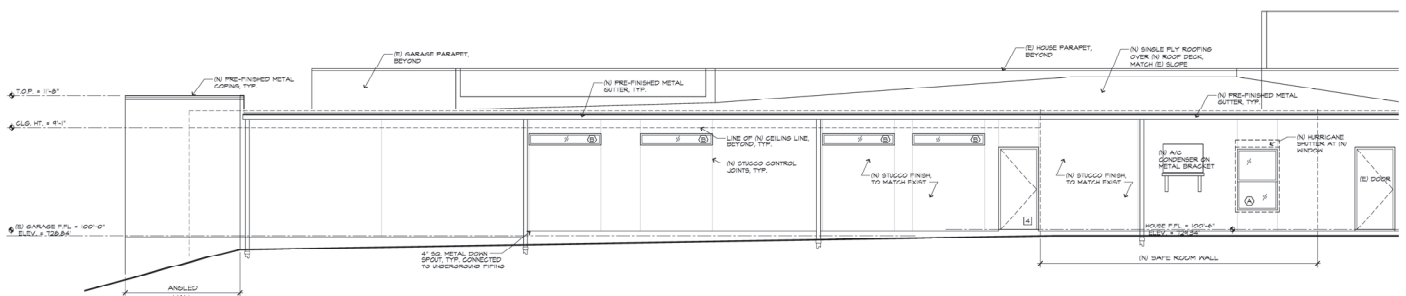
Attachment 3
Building Elevations and Sections



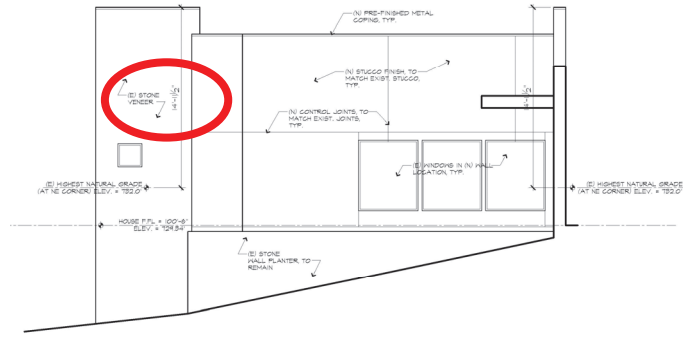
South Elevation at New Garage



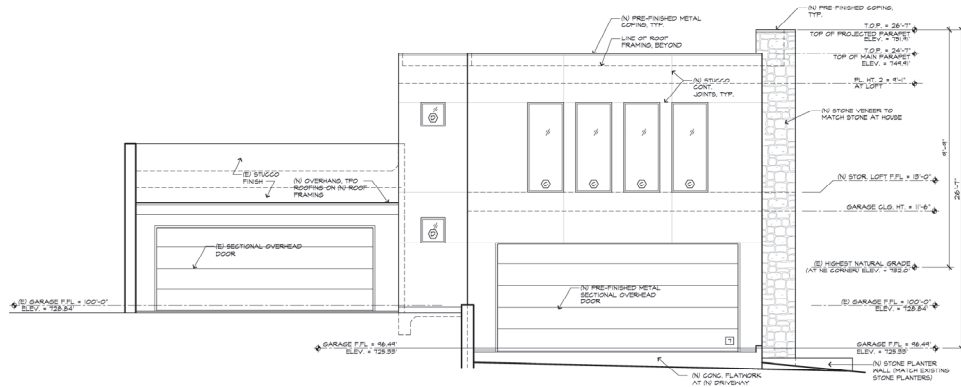
East Elevation at New Garage and Storage



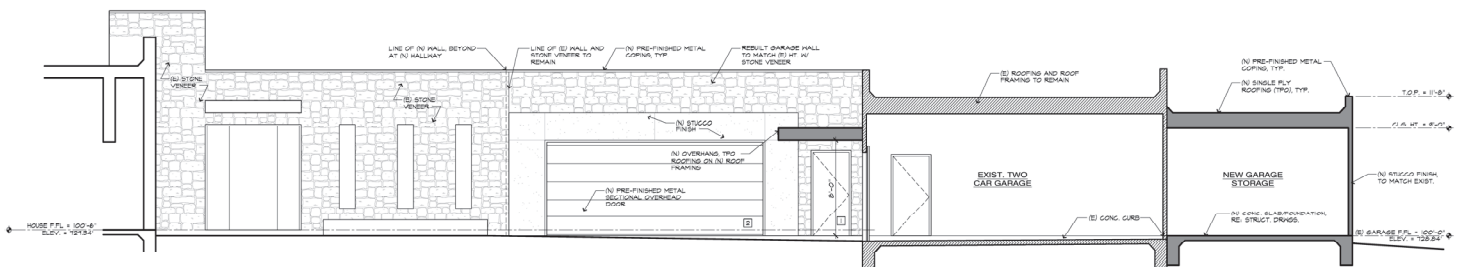
North Elevation at New Infill Garage and Storage



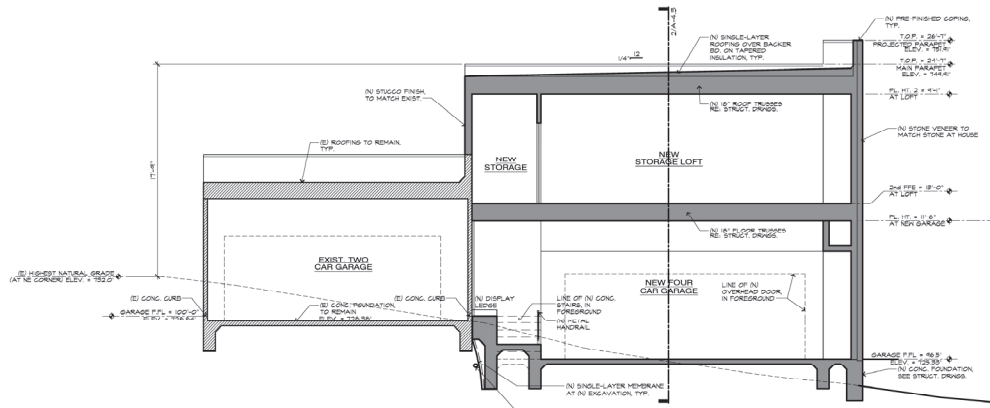
East Elevation at Existing Residence



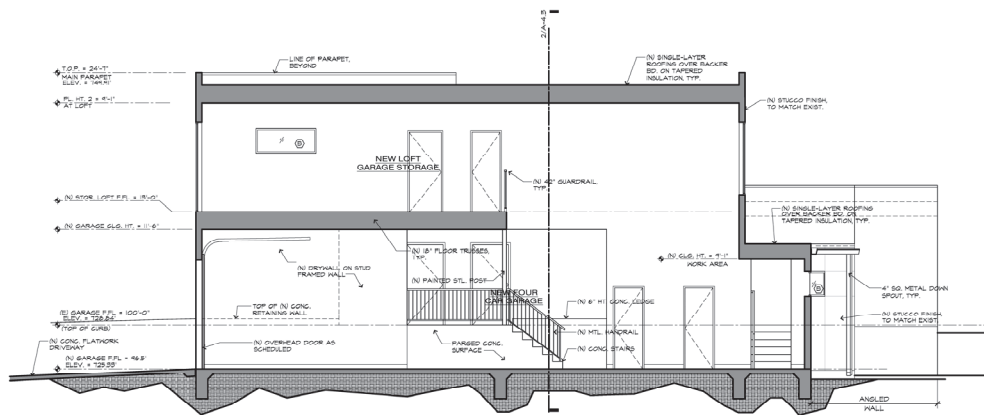
West Elevation at New Garage



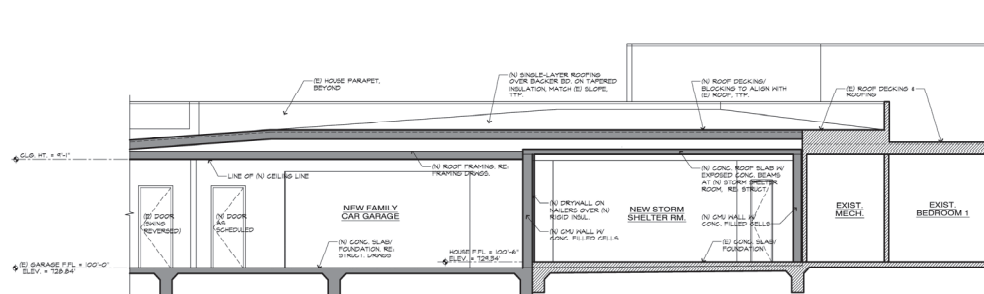
East Elevation at Infill Garage and Storage



Building Section North to South



Building Section West to East



Building Section East to West at Storm Shelter

23-2604-SP-E
5017 Green Shore Circle

Attachment 4
Maps



Requetor

TenFootContour

10 ft

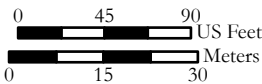
50 ft

5017 Green Shore Circle

Request Type	Special Exception	Project	23-2604-SP-E
Change Requested	Height Increase	Date	3/20/2024
Map Purpose	Aerial / Topography	Drawn By	D Avetian

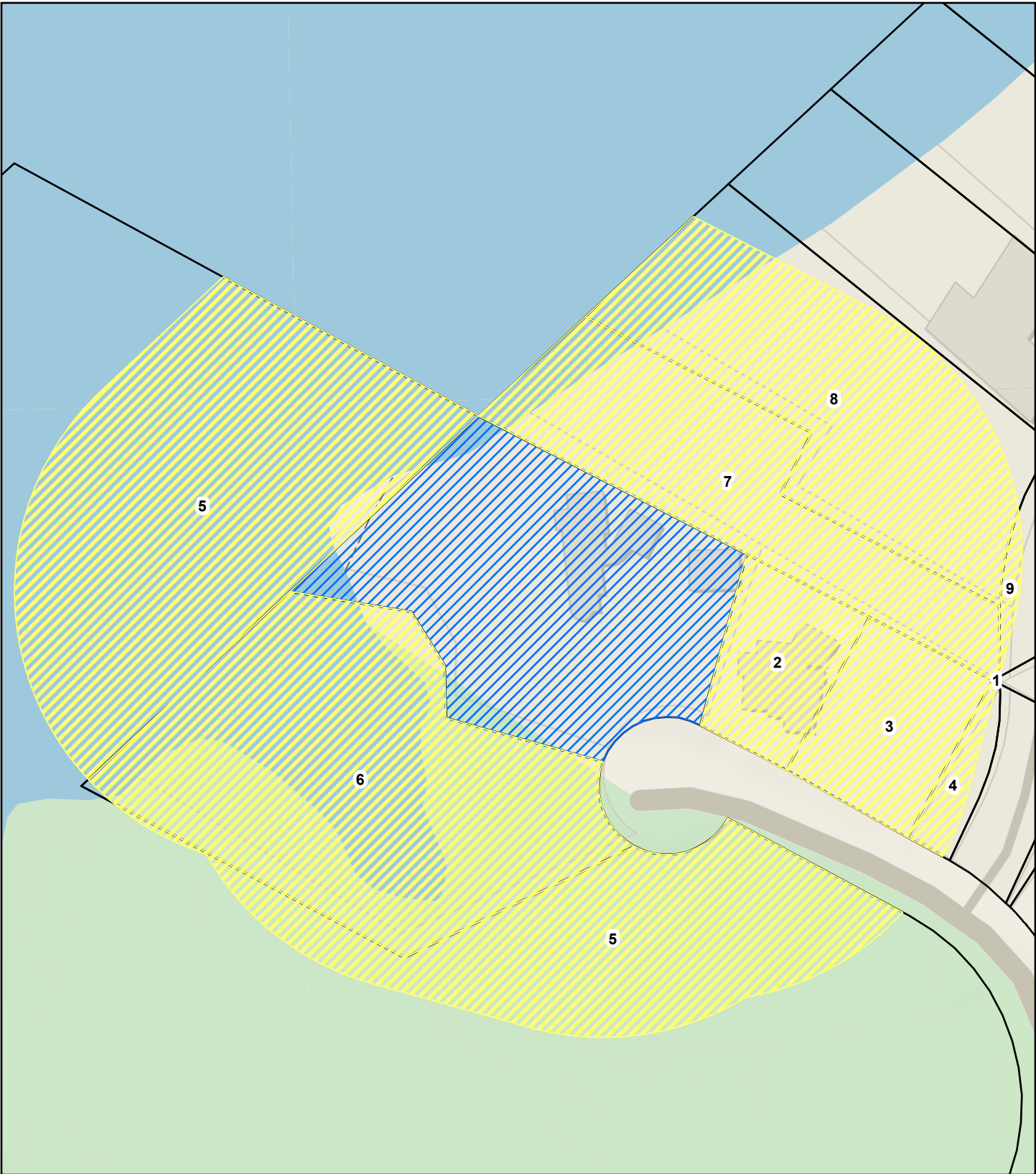
Coordinate System: NAD 1983 CORS96 StatePlane Texas Central FIPS 4203 Ft US




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23-2604-SP-E
5017 Green Shore Circle

Attachment 5
Notice Comments

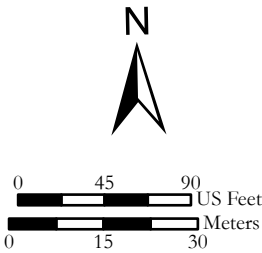


-  Notification Boundary
-  Requestor
-  TCAD Parcels

5017 Green Shore Circle

Request Type	Special Exception	Project	23-2604-SP-E
Change Requested	Height Increase	Date	3/20/2024
Map Purpose	Notification Boundary	Drawn By	D Avetian

Coordinate System: NAD 1983 StatePlane Texas Central FIPS 4203 Feet





Item Cover Page

BOARD OF ADJUSTMENT AGENDA ITEM REPORT

DATE: April 15, 2024

SUBMITTED BY: Roy Jambor, Development Services

SUBJECT: **23-2613-SP-E:** Consideration of a special exception application pursuant to Section 11.60 of Chapter 14 to allow an increase in the maximum height allowed by Table A of Chapter 14 from 18 feet to 21 feet for a single-family residence at 3603 High Mountain Drive (Country Club Estates, Section 8, Lot 1696).

ATTACHMENTS:
[23-2613-SP-E.pdf](#)

**LAGO VISTA BOARD OF ADJUSTMENT
STAFF LAND USE REPORT – APRIL 15, 2024**



BOA CASE NO:	23-2613-SP-E: 3603 High Mountain Drive
APPLICANT:	Two B Design Store LLC (Susan Beltran)
LANDOWNER:	Wendell C. and Lucinda Trout Gill
LOCATION:	NW side of High Mountain Dr. ± 250' SE of Mount Laurel Rd.
ZONING:	R-1S (18C): 18-foot maximum height
PROPOSED USE:	Single-family residence 3 feet above height limit

GENERAL INFORMATION / LOCATION:

- High Mountain Drive is located east of Lake Travis and south of Arrowhead Park. It is also southwest of the second green of the Lago Vista Golf Course. It consists of a loop that begins and ends on each side of three lots that front on the south side of Mount Laurel Road. The municipal addresses of those three lots are 3609 Mount Laurel Road, 3611 Mount Laurel Road, and 3600 High Mountain Drive.
- The subject property is on the outside of this loop and shares a rear property line with an existing residence located at 3603 Mount Laurel Road. Although there are some vacant lots in the area, it is generally more developed than most of what is commonly referred to as “old Lago.” If a residence is constructed at this location, the only remaining vacant lot that could be seen from this property is directly across the street at 3606 High Mountain Drive.
- The narrative on the application form requests approval for 3 feet of additional height in order to raise the finish first floor level 18 inches. I am not sure I understand why how raising the slab a certain distance will result in an increased height of exactly twice that distance. Moreover, the alleged purpose is “better drainage,” an outcome that is perhaps only desirable rather than essential.

SITE PLAN / CONTEXT CONSIDERATIONS:

- Furthermore, that reference to 18 inches on the application form might be a simple error as it is not reflected in any obvious way in the balance of the submittal. The required “depiction” of the proposed additional height is simply a line on the building elevations that is 3 feet above the height shown in the “conceptual” building elevation. What it presumably indicates is a desire to place “borrowed fill material” on the site in order to maintain the bottom of the slab (absent the depth of the beams that are not depicted) at a level equivalent to highest existing grade on the lot. The property is already higher than the adjacent street, a problem that many residential lots in “old Lago” are required to negotiate. It is the task of the Board to determine whether the “desire” is warranted in light of the findings required for approval.
- In addition, the topographic map provided by the staff (no such information was supplied by the applicant) would tend to suggest that the depiction of the additional height has an orientation that is consistent only with the rear property line. As the property naturally slopes in at least one, if not both directions, it would seem practical to simply ensure that the existing natural drainage pattern is diverted around the residence through the rear yard setback and parallel to the proposed driveway. While perhaps less than optimal in comparison to a residence that is placed on a three-foot mound of fill material, it would only be difficult if that type of effort would require milling of subsurface stone rather than mere grading of some of the property. Unfortunately, a visit to the project location confirms that the inability to grade the site in a meaningful way is a very real possibility as subsurface stone is visible on portions of the lot.
- There have been two previous special exception applications in the vicinity of the subject property. A request for an increase in height to from 18 feet to 21.26 feet at 3613 High Mountain Drive was approved by the Planning and Zoning Commission on October 13, 2022 during consideration of Case Number 22-2218-SP-E. Although an increase from 18 feet to 18.75 feet was approved at

21657 High Drive by the Planning and Zoning Commission on May 23, 2019 during consideration of Case Number 19-1423-SP-E, the residence that was later constructed at that location did not avail itself of that approval. Instead it was constructed to a height that was almost a foot less than permitted by Table 'A' of Chapter 14.

RELEVANT ORDINANCE PROVISIONS / COMPREHENSIVE PLAN CONSIDERATIONS:

- Nonetheless, the only property that would seemingly have its view as defined in Section 2.10 of Chapter 14 is notification ID 9. That provision defines “view” as follows: “a scenic vista of what can be seen from a property at ground level or from a first or second story beyond and above any existing tree line or the allowed maximum building height on an intervening property where a view is being evaluated. Examples of a view include but are not limited to parks, hillsides, open green spaces, golf courses, and a lake.” It is also questionable whether the relatively minor amount of additional height would have a significant impact on the view of the lake from that property as the side of that existing residence will typically not provide a view over the top of an 18-foot structure, as it is only approximately five feet higher than the subject property.
- Unfortunately, the current procedures preclude the ability to include a response from that property in the published version of the packet. The staff will of course ensure that the Board is provided copies of any comments we receive up until the time of the public hearing. However, approval is still permissible with a finding that the impact is not “significantly adverse.” Even the lack of opposition will also need to be carefully evaluated as it does not relieve the Board from the responsibility of the required finding of no “significant adverse impact” to those properties.
- In addition to a finding that the proposed increased height will not have a “significant adverse impact on the view,” an approval by the Board of Adjustment also requires a finding that there will be no significant adverse impact on the “architectural context of the surrounding neighborhood created by the proposed additional height.” There are almost new residences in the area that do not include a pitched roof. There are also very few multilevel residences in the area other than those that include a garage below the main level because of the slope of the lot.
- The exception is a “full” two-story residence located at 3608 High Mountain Drive which is adjacent to the vacant lot that is directly opposite the subject property. It will be up to the Board to determine whether the proposal is consistent with the surrounding “architectural context” while remaining mindful of the fact that it is referring to the impact of the additional height rather than what might be viewed as the “architectural style.” Unfortunately, the lack of more complete drawings such as all four building elevations or even floor plans that show which portions of the building footprint includes a second floor level make that determination more difficult.

POTENTIAL ALTERNATIVE DECISIONS:

- A. Defer consideration of the application pending receipt about more information to support the required conclusion that there is no significant adverse impact on the “architectural context of the surrounding neighborhood created by the proposed additional height.”
 - B. Approve the request for 3 feet of additional height.
 - C. Approve a request for additional height as determined by the Board of Adjustment in their deliberations.
 - D. Deny any request for additional height.
-

23-2613-SP-E
3603 High Mountain Drive

Attachment 1

Application



CITY OF LAGO VISTA • DEVELOPMENT SERVICES
5803 THUNDERBIRD STREET • P.O. BOX 4727 • LAGO VISTA, TX 78645

Tel. (512) 267-5259

Fax (512) 267-5265

NOTE: Applicants should seek legal advice concerning the applicability of any existing private covenants or deed restrictions and their ability to be enforced or waived by other specific property owners.

APPLICATION FOR SPECIAL EXCEPTION

Date submitted: 3/8/2024 Fee: \$250.00

Applicant's name: Two B Design store LLC

Applicant's mailing address: 20303 Bear Rd, Lago Vista TX 78645

Subject property address: 3603 High Mountain Dr

Applicant's email: Sandra Beltrán

Applicant's authorized representative (if any): Roberto Ruiz A. - Custom Homes 360 LLC

Applicant's phone numbers: 713.458.0137 N/A N/A
Mobile Day Evening

Explain the nature or basis of the special exception request (attach additional pages if necessary)

Due to the topography of the lot it will be recommended to raise the finished floor 18 inches from ground for better drainage purposes.

Highest existing grade elevation on the property: N/A 879
(above MSL, use 723' if property is in the 100-year flood plain)

Primary finish first floor elevation: 875
(above MSL or relative to the highest existing grade elevation)

Elevation of highest ridge or peak: 900
(above MSL or relative to the highest existing grade elevation)

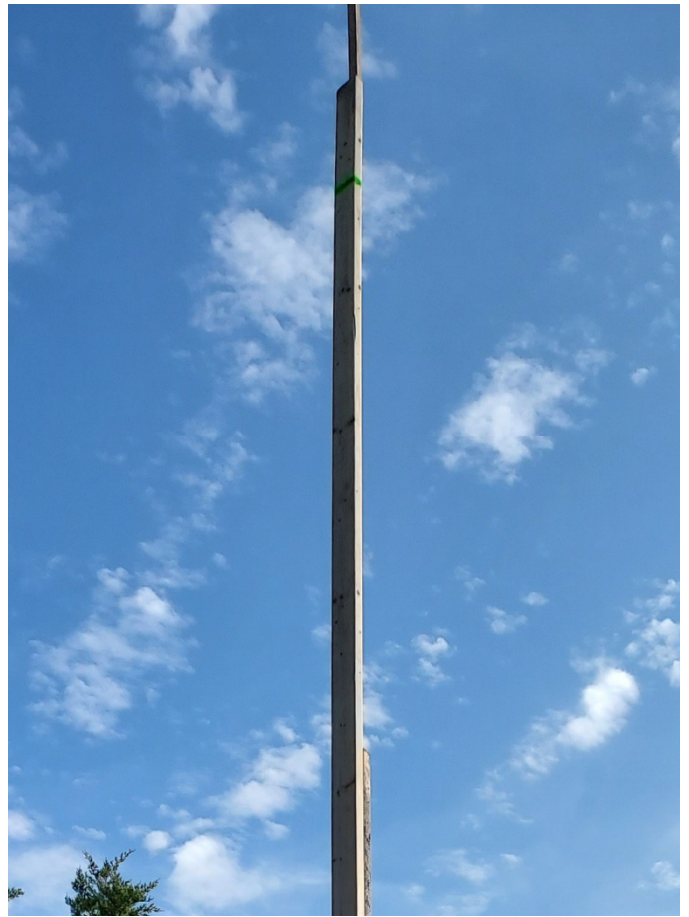
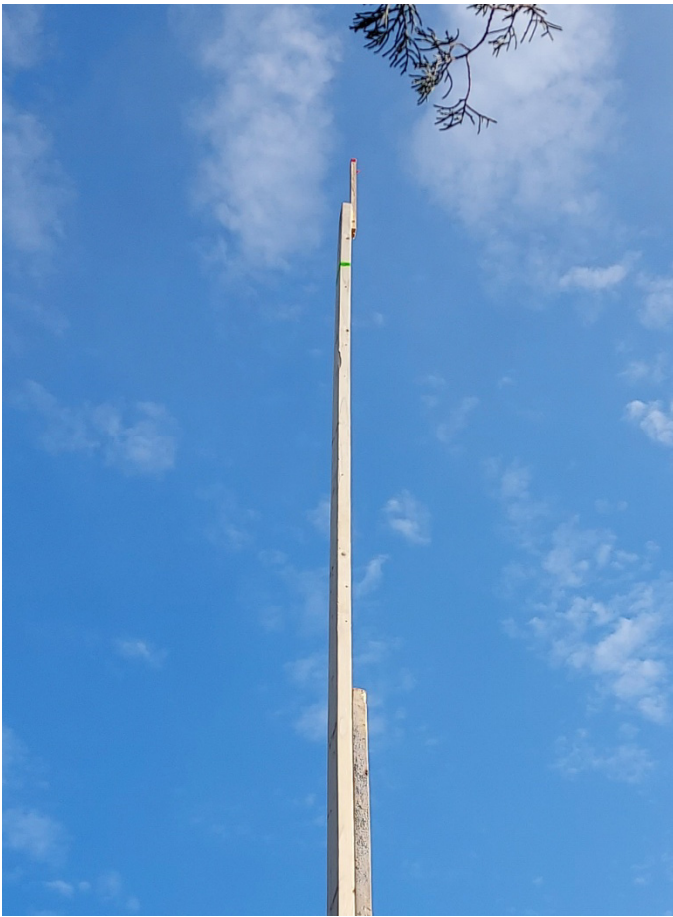
NOTE: Applications must be complete including all applicable portions of this form, payment of fees and all required drawings or documentation. All applications are accepted provisionally pending inspection of the required ridgepole. See attached ordinance provisions.

Sandra Beltran

3/7/2024

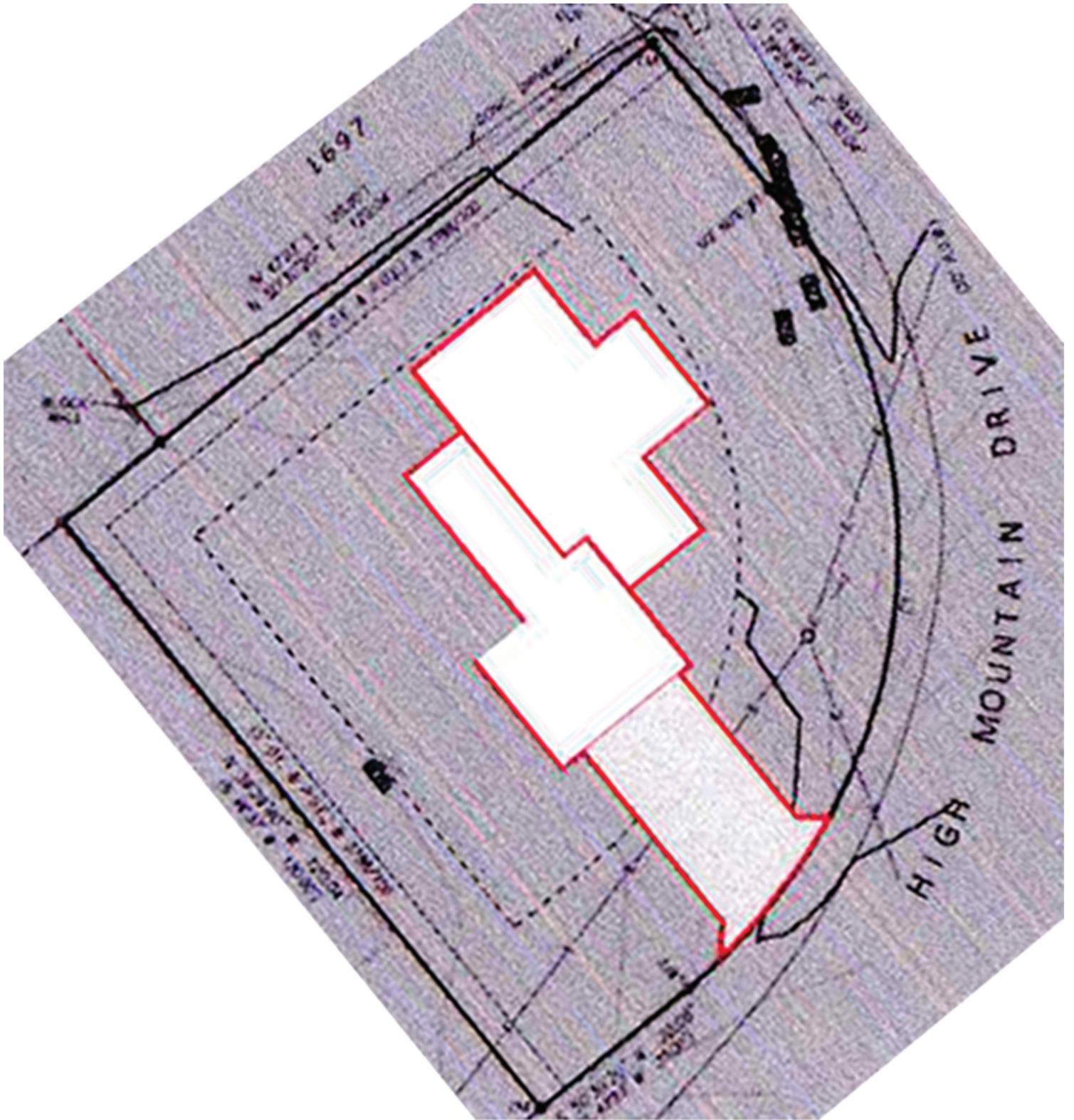
Applicant's signature(s)

Date



23-2613-SP-E
3603 High Mountain Drive

Attachment 2
Site Plan

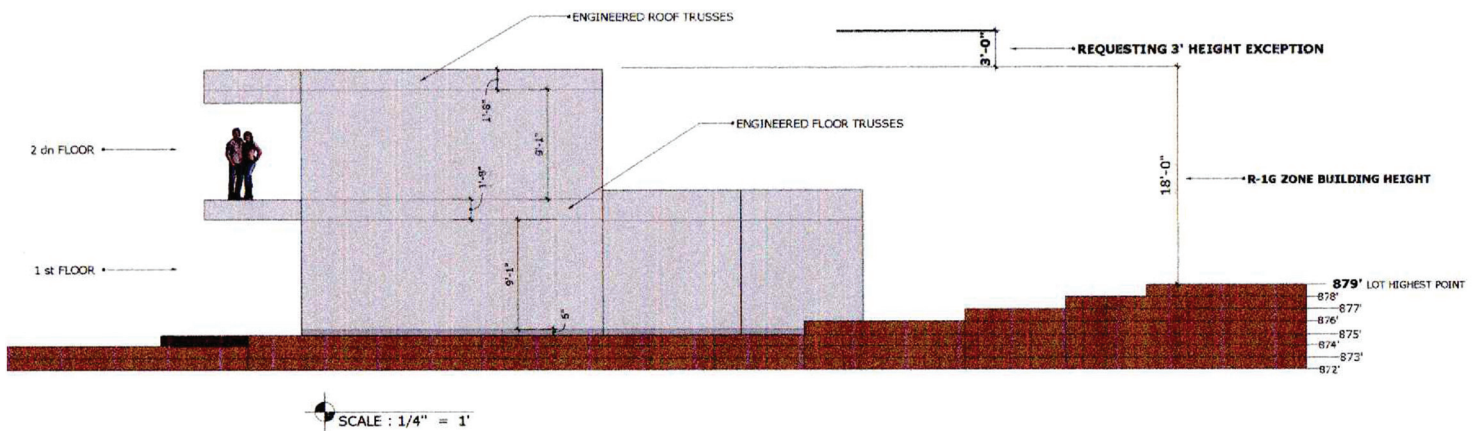


Site Plan

23-2613-SP-E
3603 High Mountain Drive

Attachment 3
Conceptual Building Elevation

Conceptual Building Elevation



23-2613-SP-E
3603 High Mountain Drive

Attachment 4
Maps



TenFootContour

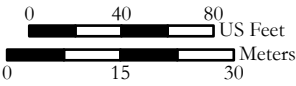
- 10 ft
- 50 ft
- Requestor

3603 High Mountain Drive

Request Type	Special Exception	Project	23-2613-SP-E
Change Requested	Height Increase	Date	3/20/2024
Map Purpose	Aerial / Topography	Drawn By	D Avetian

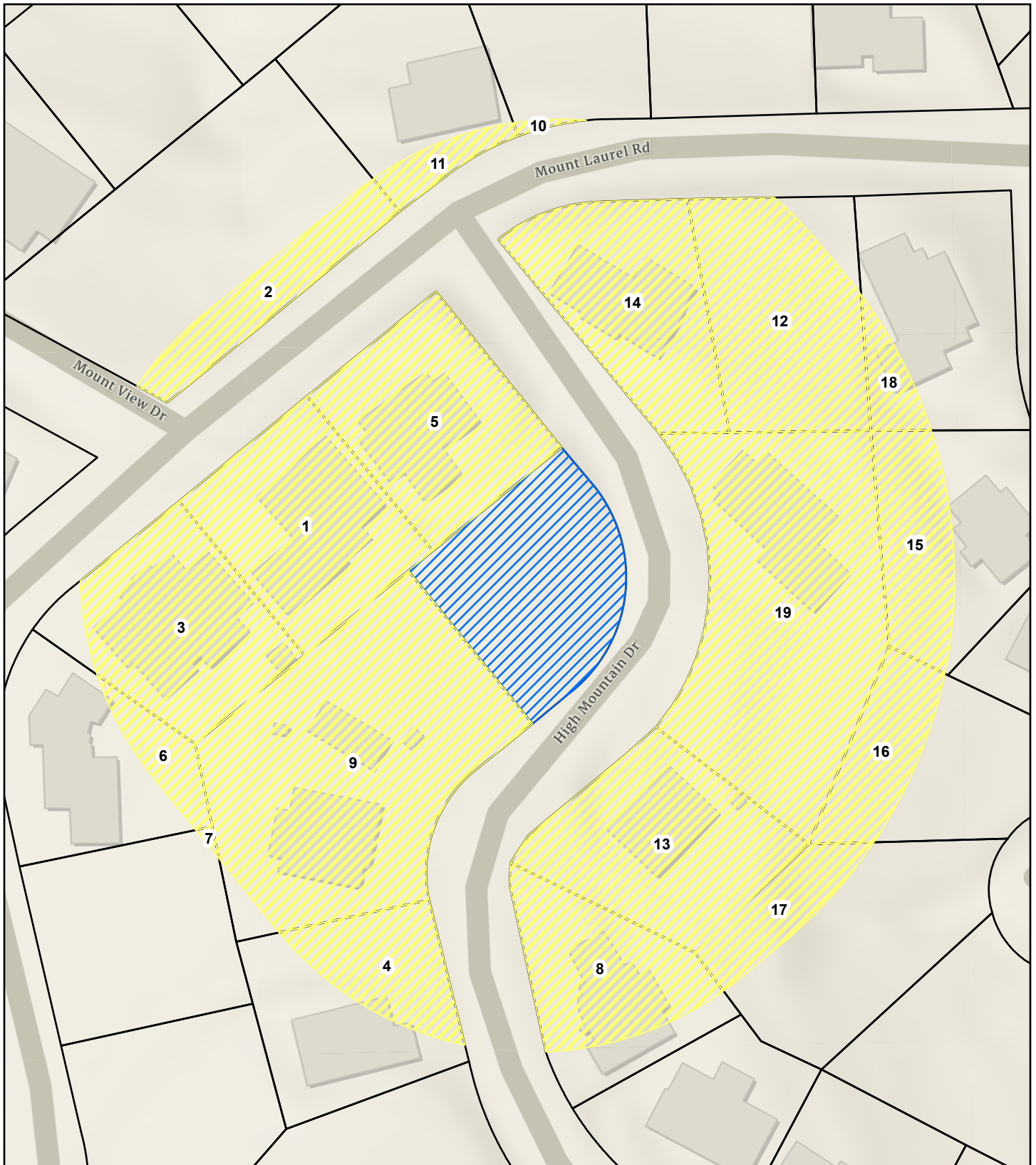
Coordinate System: NAD 1983 StatePlane Texas Central FIPS 4203 Feet

N



23-2613-SP-E
3603 High Mountain Drive

Attachment 5
Notice Comments

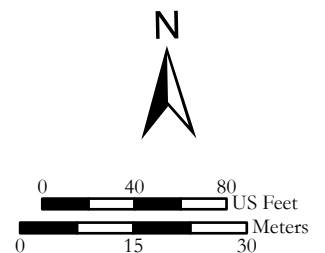


- Notification_Boundary
- Requestor
- TCAD Parcels

3603 High Mountain Drive

Request Type	Special Exception	Project	23-2613-SP-E
Change Requested	Height Increase	Date	3/20/2024
Map Purpose	Notification Boundary	Drawn By	D Avetian

Coordinate System: NAD 1983 StatePlane Texas Central FIPS 4203 Feet





Item Cover Page

BOARD OF ADJUSTMENT AGENDA ITEM REPORT

DATE: April 15, 2024

SUBMITTED BY: Roy Jambor, Development Services

SUBJECT: Discussion and possible action to appoint members to a subcommittee and/or joint subcommittees with other regulatory boards and commissions for the purpose of discussing meeting dates in relation to application and packet publication deadlines.