

SOQ's

FOR

**2024 Engineering Design for WWTP
Upgrade to 1.5 MGD from 1.0 MGD
RFQ No. 24-06**

SUBMITTER'S NAME

(PLEASE PRINT CLEARLY)

PREPARED FOR:



**5803 Thunderbird Street
Lago Vista, Texas 78645**

PROPOSAL INSTRUCTIONS

Project general conditions and standard specifications manual can be found on the City's website at www.lagovistatexas.gov.

RFQ 24-06 – Engineering Design of a WWTP Upgrade to 1.5 MGD

Project Overview:

The City of Lago Vista, Texas, is seeking proposals from qualified engineering firms for the design, permitting, bidding and construction management of a wastewater treatment plant upgrade. The project involves increasing the capacity of the existing plant from 1 million gallons per day (MGD) to 1.5 MGD. The selected firm will be responsible for the engineering design, obtaining necessary permits from the Texas Commission on Environmental Quality (TCEQ), bidding, and construction management.

Scope of Work:

1. Conduct a comprehensive assessment of the existing wastewater treatment plant and identify necessary upgrades to increase capacity to 1.5 MGD.
2. Develop detailed engineering design plans and specifications for the plant upgrade, ensuring compliance with all relevant regulations and standards.
3. Prepare and submit permit applications to the TCEQ for the proposed upgrades, including any required environmental assessments and impact studies.
4. Provide support during the permitting process, including responding to requests for additional information and addressing any concerns raised by regulatory agencies.
5. Coordinate with city officials, stakeholders, and regulatory agencies throughout the design and permitting process to ensure project objectives are met.
6. Provide all documents necessary to bid the project and assist City personnel with evaluating each prospective bidder.
7. Provide comprehensive construction administration and construction management services.

Note: For interested firms, a tour of the WWTP, located at 21001 Seminole Dr, Lago Vista, TX 78645 is scheduled for 10:00 AM on March 4th, 2024.

Submission Requirements:

Interested engineering firms are invited to submit their qualifications in accordance with the following requirements:

1. Company Profile: Provide an overview of the firm, including relevant experience in wastewater treatment plant design and permitting, particularly with projects in Texas.
2. Project Team: Identify key personnel who will be involved in the project, along with their qualifications and experience.
3. Project Approach: Outline the proposed approach to completing the scope of work, including any innovative strategies or technologies that will be utilized.
4. Project Schedule: Provide a preliminary schedule for completing the design and permitting process, including key milestones and deliverables.
5. References: Include references from past clients for similar projects, highlighting successful outcomes and client satisfaction.

Submission Deadline:

All submissions must be received by **March 14th, 2024** at **1:00 PM**. Late submissions will not be considered.

Selection Process:

Responses to this RFQ will be evaluated based on the firm's qualifications, relevant experience, proposed approach, and references. The scoring system is stated below.

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|---------------------------------------|---------------------|
| 1. Qualifications | 35 Points Available |
| 2. Experience | 30 Points Available |
| 3. Ability to meet Lago Vista's needs | 35 Points Available |

Contact Information:

For questions or clarifications regarding this RFQ, please contact:

Taylor M. Whichard
Director of Public Works
Taylor.Whichard@lagovistatexas.gov
512-599-4179 or 512-267-1993

Submission Instructions:

Please submit one electronic copy of your proposal in PDF format to eric.delacruz@lagovistatexas.gov. Any hard copies that are mailed, or hand delivered, shall be in a sealed envelope with attn to Eric De La Cruz (Procurement Manager) with RFQ 24-06 clearly labeled.