



NEW UTILITY APPLICATION INSTRUCTIONS

City of Lago Vista - Utility Billing
PO Box 4727, Lago Vista, TX 78645 512-267-1155
utilitybilling@lagovistatexas.gov

Dear Customer:

Thank you for contacting us about your new utility service in Lago Vista. We provide water, sewer, and trash/recycling services.

Three items are needed to establish your service:

1. Please complete, sign, and return the City of Lago Vista Application for Water & Sewer Service.
2. A clear image of either your valid driver's license, state ID, or business tax ID **IS REQUIRED** to process your new utility service application.
3. A \$130.00 deposit is required for new service.
 - This can be paid with a credit or debit card in person or over the phone. A 3% card processing fee will be added.
 - Or you can pay with cash in office or by check.

If your completed application AND copy (or emailed image) of your identification are received by 11 am, same day service can be provided.

All necessary documents can be submitted to the Utilities Department in either way:

- In person at City Hall, 5803 Thunderbird Street.
- By email at utilitybilling@lagovistatexas.gov.

If you have any questions, please feel free to contact us at 512.267.1155.

Cordially,

Utilities Administration Department
City of Lago Vista