



**AGENDA
CHARTER REVIEW COMMITTEE MEETING
CITY COUNCIL CHAMBERS
5803 THUNDERBIRD
LAGO VISTA, TX
JANUARY 21, 2026 AT 4:00 PM**

JOIN MEETING VIA VIDEO CONFERENCE

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Access Code: 550-535-021

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CALL TO ORDER, CALL OF ROLL

Lynda Aird, Chair
Gene Harris, Vice-Chair
Robert Owen, Secretary

Mark Douglas
Jen Grunewald

Council Liaisons:
Paul Prince

Jess Hall

Staff Liaisons:
Charles West

I. CITIZEN COMMENTS

To participate in the citizen comments portion of the meeting, you must submit a completed form. If you are attending the meeting in the City Council Chambers you must complete the form available at that location and provide it to the Chair prior to the start of the meeting. If you will be participating using the online videoconferencing tool, you must complete the form and submit it by email in accordance with the instructions included within the form. It is found on the City's website at the link below.

[Citizen Participation Registration Form](#)

II. COUNCIL AND STAFF LIAISON REPORTS

1. Routine reports form City Council Liaison(s).
2. Routine reports from Staff.

III. DISCUSSION AND ACTION ITEMS

1. Approval of Minutes of January 7, 2026, Charter Review Committee Meeting.
2. Review and take action on revisions of Articles II and III.
3. Review and take action on Articles III section 3.18 through Articles IV, V, VI.
4. Establish future committee schedule.

IV. ADJOURNMENT

IT IS HEREBY CERTIFIED that the above Notice was posted on the Bulletin Board located at all times in City Hall in said City by 5:00 pm on the 13th day of January 2025.

Robin Smith, City Secretary

THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST.



Item Cover Page

CHARTER REVIEW COMMITTEE AGENDA ITEM REPORT

DATE: January 21, 2026

SUBMITTED BY: Charles West, City Manager

SUBJECT: Approval of Minutes of January 7, 2026, Charter Review Committee Meeting.

FINANCIAL IMPACT: N/A

ATTACHMENTS:
[2026.01.07 Charter Review Committee Minutes.pdf](#)

Lago Vista, TX

Charter Review Committee

CALL TO ORDER:

On the 7th day of January, 2026, the Charter Review Committee held a meeting at 4:00 p.m. in Council Chambers at 5803 Thunderbird, Lago Vista, Texas, and was called to order by Chairperson Aird at 4:00 p.m.

IN ATTENDANCE:

Committee Members:

Lynda Aird, Chair

Mark Douglas

Jen Grunewald

Gene Harris

Robert Owen, Secretary

Council Liaison(s): Jess Hall

Staff Liaison: Charles West

I. CITIZEN COMMENTS - None

II. STAFF AND COUNCIL LIAISONS REPORTS

1. Routine reports from City Council liaison(s) – Councilor Hall reiterated the importance of the CRC’s work and completing as soon as possible without being hasty, referencing the prior evening’s council discussion and how other council workflows are dependent upon the finalization of a new charter.
2. Routine report from City Staff – None

III. DISCUSSION AND ACTION ITEMS

1. Approval of Minutes of December 8, 2025, Charter Review Committee meeting.
On a motion by Mr. Douglas, seconded by Mr. Harris, the December 17, 2025, minutes were unanimously approved.
2. Review and take action on revisions of Articles II and III.
 - i. The committee reviewed the Article II rewrite presented by Ms. Grunewald. By consensus, Sec. Owen will make some scrivener edits for consistency, add “quality of life” in Sec 2.04, switch ordering of 2.05 and 2.06, and delete “including but not limited to, constructing and maintaining streets, flood control and sanitary facilities, water and storm drainage facilities in, over, under or upon all public property or easements granted for that purpose and to levy assessments for the costs of such improvements” from the **Public Improvements** Section for final acceptance at the next meeting.
 - ii. **On a motion by Mr. Harris, seconded by Chairperson Aird, by 4-1 vote, the committee recommends adopting Sec 3.06 as revised and posted on the CRC discussion board on 1/2/26 be adopted. (Grunewald dissenting)**
 - iii. **On a motion by Mr. Owen, seconded by Mr. Douglas, by unanimous vote, the committee recommends deleting LV Charter Sections 3.07-3.09 and replacing with a new Sec 3.07 as posed on the CRC discussion board on 12/19/25 except revised to strike the words “super majority” from line 46.**

- iv. On a motion by Mr. Owen, seconded by Mr. Douglas, by unanimous vote, the committee recommends adopting Sec. 3.13 as posted by Mr. Harris on the CRC discussion board on 12/19/26 with further edits to read as follows:

Section 3.13 Rules of Procedure

- A. The City Council shall determine, ~~which may be done~~ by ordinance, resolution or otherwise, its own rules of order and business. The City Council shall provide ~~that the citizens of the City~~ all persons shall have with a reasonable opportunity to clearly hear and be heard at public hearings and ~~with regard to~~ specific matters under consideration. The City Council shall provide for minutes to be taken and recorded for all public meetings as required by law. Such minutes shall ~~be a public record and shall be kept~~ and maintained by the person performing the duties of the City Secretary, posted on the City website, and print copies available for a fee.
- B. City Council meetings and public hearings will be recorded by audio device and made available on the City's website as soon as practicable after meeting. When ~~feasibly~~/financially possible, this requirement shall be for video recordings.
- C. ~~The City Secretary shall maintain and record all minutes of all proceedings of the Council, except for Executive Sessions, and make these minutes available to Residents of the City for a reproduction fee.~~
- v. On a motion by Mr. Harris, seconded by Ms. Grunewald, by unanimous vote, the committee recommends adopting Sec. 3.14 as revised and posted by Mr. Owen on the CRC discussion board on 12/19/26.
- vi. On a motion by Mr. Harris, seconded by Chairperson Aird, by unanimous vote, the committee recommends deleting LV Sections 3.15 & 3.16, and replacing them with Celina Chapter 10 in its entirety as an Article to be numbered administratively later.
- vii. On a motion by Mr. Owen, seconded by Chairperson Aird, by unanimous vote, the committee recommends deleting LV Sec. 3.17 revising Celina 10.02 as follows:

~~§ 10~~Section .02. PUBLICATION OF ORDINANCES.

The descriptive caption or title of each proposed ordinance ~~containing a penalty~~ shall be published prior to Council public hearing ~~at least once in the official newspaper of the City,~~ unless otherwise provided by state law or this Charter.

3. Review and take actions on Articles III through VI. – Deferred due to time constraints.

4. Establish future committee schedule. – Deferred due to time constraints.

The committee will resume the Charter Review with Section 3.18 at the next meeting.

IV. ADJOURNMENT

Chairperson Aird adjourned the meeting at approximately 6:12 p.m.

Respectfully submitted,

ATTEST:

Lynda Aird, Chair



Robert Owen, Secretary