

<p style="text-align: center;">LAGO VISTA PUBLIC LIBRARY PATRON CODE OF CONDUCT POLICY</p>	<p style="text-align: center;">RECOMMENDED BY LIBRARY ADVISORY BOARD: OCT. 11, 2021 APPROVED BY CITY COUNCIL: NOV. 3, 2022</p>
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Patron Code of Conduct Policy

The Lago Vista Public Library wants all Library users to find the facilities a welcoming and comfortable place to visit. In an effort to provide a safe and hospitable environment, we expect all visitors to respect others, to respect Library property, and to obey the law.

Respect Others:

- Speak quietly with others, as well as when on your cell phone. Brief cell phone calls are acceptable in the Library, but longer phone calls should be taken outside.
- Avoid doing things that may disturb people around you, such as making excessive noise, swearing, or taking up more than your fair share of space.
- Keep your belongings close to you, clear of the aisles. The Library is not responsible for personal items that are lost, stolen or damaged in or on the Library property.
- Viewing offensive materials on Library computers is prohibited. See “Internet Use & Safety Policy” for details.
- Political campaigning, handing out flyers, petitioning, commercial solicitation, or selling is prohibited inside the Library without permission from the Library director.
- Shoes and shirts must be worn at all times.
- Possessing, being under the influence of, or using alcohol or controlled substances on Library premises is prohibited.
- Strong odors, including, but not limited to poor personal hygiene, cigarette smoke odors, e-cigarette smoke, or excessive use of perfume, cologne, or essential oils may be offensive to others and are prohibited.
- No photographing or filming in the Library without prior permission.

Respect Property:

- Smoking, as well as vaping of electronic cigarettes inside or within 20 feet of the building is prohibited.
- Handle all Library materials, equipment, and furniture with care.
- Eating or drinking is not allowed at public computer stations.
- To protect Library property, all drinks in the Library should have lids or caps.

Stay Safe:

- Physical, verbal or sexual harassment and/or intimidation of staff or other patrons is not allowed.
- Children under the age of 8 may not be left unattended at the Library for any reason. See “Unattended Children Policy”.

- Skates, skateboards, and scooters may not be used on Library premises.
- Disruptive or unsafe behavior that may harm or injure someone is not permitted.
- No animals, except for service or therapy animals, are allowed inside the Library.
- No engaging in any activity prohibited by federal, state and local law.

Library staff are authorized to enforce the Patron Code of Conduct, and patrons who do not comply with the provisions may be asked to leave the Library premises. If improper behavior continues, the police will be summoned, and Library privileges may be temporarily suspended or permanently revoked.