

**Library Advisory Board
Meeting Minutes
April 14, 2023**

CALL TO ORDER - 1:00 p.m.

ROLL CALL – Frank Coletta, Mike Zaydel, Dale Mitchell, Mark Majors, Gina Williams, Elaine Hughes, Marlene Plua in attendance. Also in attendance were Kevin Sullivan- LV City Council Liaison and Jan Steele- Library Director.

CITIZEN COMMENTS – none

STAFF AND COUNCIL LIAISON REPORTS

Kevin Sullivan, City Council Liaison, presented city business items since last meeting.

Jan Steele, Library Director, presented Library monthly report.

ACTION ITEMS

Mark Majors made motion to accept and approve meeting minutes from March 13, 2023. Dale Mitchell seconded motion. Passed unanimously.

Gina Williams made motion to accept and approved the meeting minutes from January 9, 2023. Mark Majors seconded the motion. Passed unanimously.

DISCUSSION ITEMS

Frank Coletta, Friends of Library Chair, presented report.

Marlene Plua presented 2023-2024 Workplan report.

Discussed need for LAB chair to present to City Council for survey and design needs in anticipation of the fiscal year budget process. Board discussed need to meet with Traci Hlavinka, City Manager.

Board agreed to a special called meeting on May 1 at 9:30 a.m., in library meeting room, with the subcommittee to discuss Long Range Plan. Subcommittee is Dale Mitchell, Frank Coletta, Marlene Plua with participation by Jan Steele, Library Director.

Board agreed to hold a full board meeting on May 22 at 9:30 a.m. to discuss and approve Long Range Plan.

Board Chair Frank Coletta is tentatively scheduled to speak at the June 1st or 15th City Council Meeting, depending on council agenda. Note any materials needed for inclusion in council packet are due May 24, 2023.

LAB Mission Statement was discussed. Gina Williams will compile library mission statements and submissions from other board members to present at the July 10, 2024 meeting.

ADJOURNMENT

Elaine Hughes made a motion to adjourn the meeting. Mark Major seconded motion. The meeting adjourned at 2:52 p.m.

Respectfully submitted by

Elaine Hughes, Secretary

Elaine Hughes