

## 1. Agenda

### Documents:

[2023-03-28-GC-REG-AGN.PDF](#)

[2023-03-28-GC-REG-AGN-PAK.PDF](#)



**AGENDA**  
**GOLF COURSE ADVISORY COMMITTEE REGULAR MEETING**  
**CITY COUNCIL CHAMBERS**  
**5803 THUNDERBIRD**  
**LAGO VISTA, TX**  
**MARCH 28, 2023 AT 6:30 PM**

**CALL TO ORDER, CALL OF ROLL**

Larry Russell, Chair

David Williams, Vice-Chair

Mike Foye, Secretary

Imelda Faught

Jackie Goodwin

Frank Robbins

Gary Tupa

**CITIZEN COMMENTS**

To participate in the citizen comments portion of the meeting, you must submit a completed form. If you are attending the meeting in the City Council Chambers you must complete the form available at that location and provide it to the Golf Course Manager prior to the start of the meeting. The form can be found on the City's website at the link below.

**CITIZEN PARTICIPATION REGISTRATION FORM**

**STAFF AND COUNCIL LIAISON REPORTS**

1. Routine Reports from City Council Liaison.
2. Routine Reports from City staff.

**ACTION ITEMS**

3. Discussion, consideration, and possible action regarding approval of February 28, 2023, minutes.
4. Discussion, consideration, and possible action regarding City Council input on the approach to Implement the Golf Course Master Plan.
5. Discussion, consideration, and possible action regarding City Council input on what level of funding may be approved in a GO Bond.

**ADJOURNMENT**

IT IS HEREBY CERTIFIED that the above Notice was posted on the Bulletin Board located at all times in City Hall in said City at 1:45 p.m. on the 23rd day of March 2023.

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Lucy Aldrich, City Secretary

THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST.



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# **Item Cover Page**

## **GOLF COURSE ADVISORY COMMITTEE AGENDA ITEM REPORT**

**DATE:** March 28, 2023

**SUBMITTED BY:** Amanda Harkins, Golf Course

**SUBJECT:** Routine Reports from City Council Liaison.

**FINANCIAL IMPACT:** N/A



# Item Cover Page

## GOLF COURSE ADVISORY COMMITTEE AGENDA ITEM REPORT

**DATE:** March 28, 2023

**SUBMITTED BY:** Amanda Harkins, Golf Course

**SUBJECT:** Routine Reports from City staff.

**FINANCIAL IMPACT:** N/A

**ATTACHMENTS:**

Monthly Report - February 2023  
Golf Course Maintenance Update

## Lago Vista Golf Course Operational Report:

February 2023

1. Golf Course Revenue: In the month of February, the Golf Course ran a total of \$42,020.17 in revenue, which is a **decrease of \$9,470.98** compared to Feb 2022.
2. Revenue Breakdown:
  - Driving Range: \$1,718.00 a **decrease of \$82.71** from February 2022.
  - Merchandise Sales: \$2,814.51 a **decrease of \$1,732.58** from February 2022.
  - Green Fees/Cart Fees: \$12,670.38, a **decrease of \$1,463.90** from February 2022.
  - Tournament Revenue: \$0, the same as February 2022.
  - Membership Revenue: \$9,809.72, a **decrease of \$679.93** from February 2022.
3. Rounds Played: 1,221 total rounds played, a **decrease of 323** from February 2022.
4. Rounds Breakdown:
  - Member/Comp Rounds: 625, a **decrease of 137** rounds from February 2022.
  - Paid Rounds: 596, a **decrease of 186** rounds from February 2022.
    - Resident Rounds: 43 rounds, the same as February 2022.
    - Public Rounds: 553 rounds, a **decrease of 186** from February 2022.
5. Golf Course Maintenance Summary: In the month of February, the GCM continued to repair several leaks around the course and worked with the Golf Course Architect on the Master Plan for the Golf Course grounds.
6. Notes: Rounds and revenue for February were **down** compared to February 2022. Rounds and revenue for February were **down** compared to February 2021.

Please let me know if you have any questions or concerns regarding this report.

Thank you,  
Amanda Harkins  
Lago Vista Golf Course General Manager/Director of Golf Operations



## Golf Course Maintenance Update

- The Bathroom on #14 has been repaired and painted.
- Public Works fixed the cart path area on #14.
- Ball washers have been sent out to be refurbished and updated.
- The poana grass will not be treated until the condition of the greens are a little bit stronger.
- Cart path edge fill-ins will begin on Monday 3/27/2023, starting with #15 which is the worst.
- New trashcans and divot boxes that will contain sand have been ordered and will be placed on all Par 3's.
- New rakes have been placed in each bunker.
- The greens have been Aerified, Top Dressed and Fertilized.
- The next Aerification will be in June.
- Sean won a whole pallet of tiff eagle sod at a Golf Course Superintendent conference, and we expect to receive the sod once its grown and available in the next 2-3 months.
- The PH level of the greens was tested and resulted in an extremely high PH level. The greens were flushed, and gypsum was applied as a result to correct the issue.

-Sean Vance

Lago Vista Golf Course Superintendent



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**SUBJECT:** Discussion, consideration, and possible action regarding approval of February 28, 2023, minutes.

**FINANCIAL IMPACT:** N/A

**ATTACHMENTS:**  
[Minutes 02-28-2023](#)

# Meeting Minutes

## Lago Vista Golf Course Advisory Committee Tuesday, February 28, 2023

Call To Order: 6:32PM

In Attendance:

Larry Russell – Chair, Dave Williams – Vice Chair, Mike Foye – Secretary, Jackie Goodwin, Frank Robbins, and Gary Tupa.  
Gage Hunt – Council Liaison, Absent: Imelda Faught

Public Comments – None

Approval of Minutes:

Motion made by Jackie Goodwin to accept with minor spelling corrections – Second by Dave Williams and unanimously approved.

Golf Course Architect's Proposal:

Sean Vance, Superintendent, was tasked by The City Council to hire an experienced and qualified Golf Course Architect (Jeffery Blume) to develop a proposed Master Plan for golf course changes and improvements. Sean presented a hole-by-hole slide presentation and walk thru of the plan. The complete slide presentation can be found on the city website under Meetings and Minutes, Golf Course Advisory Committee, Meeting Packet Feb 28. There was then a lengthy open discussion regarding the elements of the proposed Plan.

The meeting was well attended by citizens that are very interested on what was being proposed. Highlighted below are points of discussion and responses.

- Desire on the part of city management and staff is to have a facility that appeals to the entire city population.
  - Junior Programs, Movies in the park, Easter Egg Hunt, July 4<sup>th</sup> Celebration, etc.
- Cost of Architect \$40,000. His plan does not include plans for Irrigation improvements and changes. Another architect has been contracted for \$88,000 to develop a plan for that piece. These plans do not include a new cart barn relocation, renovation of course maintenance shop, possible pickle ball and tennis court relocation (resident's concern on light and noise effect from relocation), club house renovations and parking areas expansion. This will require another architect/consultant for a specific plan for those pieces.
- Adding 5 sets of tees on each hole and adding many new bunkers.
  - Much concern about the cost of maintaining additional bunkers and the negative effect on pace of play.
  - Any consideration of grass bunkers and berms instead of sand?
  - We really don't need line of sight consideration in creating bunker placement.
- New practice green areas adjacent to #1 and #10
- New and extended ponds on #2 and #3 for effluent storage for watering the course.
- Architect has not addressed necessary tree and brush removal (#14 and #16 plus elsewhere).
- A great deal of the discussion was about the current deteriorating condition of the golf course, particularly the greens (horrible, embarrassing, unplayable) and overall lack of attention to the small things.
- Sean indicates that the reason for the current condition of the greens is total lack of historic regular aerification. To this end this will be started on March 7 & 8 and again in June and again in August. He says this will take a little time but that we should see substantial improvement and playability by the end of the summer.
- Sean indicates that soil samples of greens have not been taken.
- Irrigation was discussed at length. We are told that hopefully a bond will be available sometime this year to get this done. There was discussion on why this needs to be tied in to and coordinated with Mr. Blume's plan (assuming that Council approves it as part of a Master Plan).

- Gage Hunt – Council Liaison expressed gratitude to all of the citizens that took the time to attend this meeting and for all of their valued input.

#### City Council Liaison's Report – Gage Hunt

- Council has finalized Rules and Regulations as they pertain to Non-Regulatory Committees. Going forward we do need to continue to provide and publish Minutes and Agenda. We are no longer required to record the meetings.
- City Council formal agenda includes Liaison's reports.
- City Council Strategic Planning Meeting last week was the "kick-off" to the annual budget process.
- To date – No Bonds have been approved.
- City Council will be reviewing the architect's plan at their meeting on March 16.

#### Staff Update – Sean Vance

- 1 New Full Time employee with landscape experience – Still have opening for 1 full time and 1 part time employee- Still do not have mechanic. Our salary cap for that position is \$17/hr and other municipalities are paying \$28.
- #14 bathroom is to be repaired shortly.
- Better maintenance of golf ball washers
- Will treat for poana (poa annua) with herbicide after aerification.

#### Staff Update – Amanda Harkins

- Currently have 2 Full Time and 4 Part Time in the cart barn. Have 4 Part Time in the Pro Shop, and Indicated that she and Sean are attempting to interview a full time person ideally with golf and credentials that can be her assistant and help with golf programs including lessons, etc.
- Will look into revised score cards

#### Committee Discussion on Architect's Proposal.

- The consensus of the GCAC is that we support this proposal as a good longer-term plan, but our immediate concern is to get the course into playable condition much sooner than later.
- Since we do not know what the public appetite is going to be for funding all of this, we need to get what we already have in place fixed now.
- Task the Irrigation architect to submit a plan that can be changed and/or expanded to accommodate the new longer-term plan.
- For now, get the greens into playable shape ASAP and get the irrigation done post haste.

Remaining Items on meeting agenda tabled for discussion at next meeting.

Next Meeting scheduled for 6:30 PM Tuesday, March 27, 2023

Meeting adjourned at 8:41PM

Respectfully Submitted

Mike Foye  
Secretary



# Item Cover Page

## **GOLF COURSE ADVISORY COMMITTEE AGENDA ITEM REPORT**

**DATE:** March 28, 2023

**SUBMITTED BY:** Amanda Harkins, Golf Course

**SUBJECT:** Discussion, consideration, and possible action regarding City Council input on the approach to Implement the Golf Course Master Plan.

**FINANCIAL IMPACT:** N/A

**ATTACHMENTS:**  
[Sub Committee report to GCAC March 28.docx](#)

March 28, 2023

The Golf Course Advisory Committee - Operations Sub-Committee has the following comments and recommendations pursuant to the Golf Course Master Plan as presented by Mr. Jeffery Blume:

1. In consideration of feedback from regular repeat golfers (male and female alike) as well as the very negative reviews that can be found online at [golfnow.com](http://golfnow.com), our golf course is in horrible shape and virtually unplayable in its current condition, most particularly the greens.
2. We agree that the course is in dire need of correction – the issues are available funding and timing.
3. We recommend that the Master Plan be a great objective and guidance source for the future planning for this amenity/asset.
4. We recommend that serious consideration be given to the fact that the layout that we have today has been a great one for many years. To that end immediate priorities should be established to restore what we currently have in place to “what it used to be” as follows:
  - a. Fix the greens – this will restore the public perception of our course and encourage more outside play, tournaments, outings, etc. This could be done on a rotating basis with temporary greens as was done previously. Priority determination can be made in June or July after the effects of aeration, fertilization and herbicides have been realized. As individual greens are done this could be an opportunity to evaluate and incorporate contour changes as recommended by the architect.
  - b. Fix the practice area (driving range tee area and putting green).
  - c. We acknowledge that tees and bunkers are on this list of priorities but (a) and (b) above are the most important to address now.
  - d. We acknowledge that there are other items like parking and landscaping that would contribute to having a good first impression but (b) above will go a long way toward accomplishing that goal.
  - e. We believe that this approach would be the most economical with the greatest benefit for the near term while preserving the longer-term objectives in the Master Plan for the future as funding permits.

It is our recommendation that specific, measurable goals be established to accomplish these tasks.

We further recommend that an experienced and credentialed golf course professional/manager be hired to oversee the entire operation with direct reporting to the City Manager.



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